

**Fort Edward Union Free School District
Re-Organizational Meeting of the Board of Education**

**Agenda
July 1, 2022**

Reorganizational Board Meeting: 5:30pm

Reorganizational Meeting 5:30pm (District Clerk will call meeting to order)

I. Call to Order and Pledge of Allegiance **Time:** _____

II. Oath of Office for New Board Members

A. Taylor Boucher

B. Ella Collins

III. Roll Call Attendance

TRoche__ TBoucher__ JDonahue__ CMiles__ TClark__ ECollins__ CDurkee__ ADurkee__ JGuglielmo__

IV. Organizational Business

A. Election of Officers

1. Nominations for President

Nomination #1 _____ by _____ 2nd by _____

Nomination #2 _____ by _____ 2nd by _____

Roll Call Vote Nom. #1 TRoche__ TBoucher__ JDonahue__ CMiles__ TClark__ ECollins__
CDurkee__ ADurkee__ JGuglielmo__

Roll Call Vote Nom. #2 TRoche__ TBoucher__ JDonahue__ CMiles__ TClark__ ECollins__
CDurkee__ ADurkee__ JGuglielmo__

a) President 2022-2023 _____

(1) President Oath of Office by Clerk

****President presides over remainder of the meeting****

2. Nominations for Vice President

Nomination #1 _____ by _____ 2nd by _____

Nomination #2 _____ by _____ 2nd by _____

Roll Call Vote Nom. #1 TRoche__ TBoucher__ JDonahue__ CMiles__ TClark__ ECollins__
CDurkee__ ADurkee__ JGuglielmo__

Roll Call Vote Nom. #2 TRoche__ TBoucher__ JDonahue__ CMiles__ TClark__ ECollins__
CDurkee__ ADurkee__ JGuglielmo__

(1) Vice President 2022-2023 _____

(a) Vice President Oath of Office by Clerk

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B. Motion to accept the Board Committee Assignments (4 members, plus *alternate if possible)

1. Budget, Finance and Audit

- a) 2021-22 Members-Tom Roche, Chris Miles, Ella Collins James Donahue *Amanda

Durkee

2022-2023 1. _____ 2. _____ 3. _____ 4. _____ Alt. _____

2. Curriculum and Instruction

- a) Members-Chris Miles, Tom Roche, Christina Durkee, James Donahue *Amanda Durkee

2022-2023 1. _____ 2. _____ 3. _____ 4. _____ Alt. _____

3. Policy Review

- a) Members-Joe Carroll, Ella Collins, Tom Roche, *James Donahue

2022-2023 1. _____ 2. _____ 3. _____ 4. _____ Alt. _____

4. Strategic Planning

- a) Members-Tom Roche, Ella Collins Joe Carroll, Amanda Durkee *James Donahue

2022-2023 1. _____ 2. _____ 3. _____ 4. _____ Alt. _____

5. Athletic

- a) Members-Christina Durkee, James Donahue, John Guglielmo *Chris Miles

2022-2023 1. _____ 2. _____ 3. _____ 4. _____ Alt. _____

6. Personnel, Grievance and Negotiations

- a) Members-Chris Miles, Tom Roche, Ella Collins *John Guglielmo

2022-2023 1. _____ 2. _____ 3. _____ 4. _____ Alt. _____

7. Health and Safety of Buildings and Grounds

- a) Members-Tom Roche, Ella Collins, Joe Carroll *Chris Miles

2022-2023 1. _____ 2. _____ 3. _____ 4. _____ Alt. _____

8. Capital Project

- a) Members- Chris Miles, Tom Roche, Joe Carroll *James Donahue

2022-2023 1. _____ 2. _____ 3. _____ 4. _____ Alt. _____

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Motion by _____ 2nd by _____ Ayes _____ Nays _____ Abstentions _____

C. Board Meeting Calendar Adoption (See proposed calendar from Board packets)

Discussion:

Motion by _____ 2nd by _____ Ayes _____ Nays _____

Abstentions _____

V. Annual Appointments

A. Appoint the following individual/s as District Treasurer

1. Charles Perkins

Motion by _____ 2nd by _____ Ayes _____ Nays _____

Abstentions _____

B. Appoint the following individual/s as Deputy District Treasurer

1. Michele Sherwood

Motion by _____ 2nd by _____ Ayes _____ Nays _____

Abstentions _____

C. Appoint the following individual/s as Tax Collector

1. Washington County Real Property Tax Office Personnel (contract attached)

Motion by _____ 2nd by _____ Ayes _____ Nays _____

Abstentions _____

D. Appointed the following individual/s as Claims Auditors

1. Sandy LaRose (FEH SBO) and Heather Hardy (FEH SBO)

Motion by _____ 2nd by _____ Ayes _____ Nays _____

Abstentions _____

E. Appoint the following individual as the School District's Physician

1. Dr. David Foote

Motion by _____ 2nd by _____ Ayes _____ Nays _____

Abstentions _____

F. Appoint the following firms as the School District's Attorney

1. Girvin and Ferlazzo (General Counsel)
2. Barclay Damon (Bond Counsel)

Motion by _____ 2nd by _____ Ayes _____ Nays _____

Abstentions _____

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G. Appoint the following firm as the School District's External Auditors

1. The Bonadio Group CPA's

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

H. Appoint the following individual as the Central Treasurer for Extra-Classroom Accounts

1. Michele Sherwood

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

I. Appoint the following individual as the Assistant Central Treasurers for Extra-Classroom Accounts

1. Erin Russo and Charles Perkins (FEH SBO)

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

J. Appoint the following individual as the per diem School District Clerk

1. Tobie Bessette

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

K. Appoint the following individual as School District Clerk pro tem as needed

1. Dr. [Richard Demallie](#)

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

L. Appoint the following individual as the Records Access Officer

1. Michele Sherwood

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

M. Appoint the following entity as the School District Bank Depositories

1. Glens Falls National Bank

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

N. Appoint the following entity as the School District Bank of Record

1. Glens Falls National Bank

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

O. Appoint the following individual as Purchasing Agent

1. Dr. [Richard Demallie](#)

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Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

- P.** Appoint the following individual as Deputy Purchasing Agent
1. Jane Robinson (FEH SBO)

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

- Q.** Appoint the following individual as the Data Protection Officer
1. Dr. [Richard Demallie](#)

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

- R.** Appoint the following individual as Chemical Hygiene Officer
1. Heather Havens

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

- S.** Appoint the following individual as Substance Use Related Services Coordinator
1. Joanna Scotch

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

- T.** Appoint the following individuals as DASA Coordinators
1. Joanna Scotch
2. Deborah LeBarron
3. Erin Russo

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

- U.** Appoint the following individuals as Civil Rights Compliance Officers
1. Erin Russo
2. Dr. [Richard Demallie](#)

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

- V.** Motion to appoint the following individual as the McKinney-Vento Liaison
1. Joanna Scotch

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

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W. Motion to appoint the following individuals as Title IX Compliance Officers

1. Erin Russo
2. Dr. [Richard Demallie](#)

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

X. Motion to appoint the following individual as 504 Compliance Officer

1. Joyce Long

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

Y. Motion to appoint the following individual as Medicaid Compliance Officer

1. Joyce Long

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

Z. Motion to appoint the following individual as Asbestos Designee

1. Craig Masten

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

AA. Motion to appoint the following individual as Pesticide Notification Officer

1. Craig Masten

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

BB. Motion to appoint the following individual as Free/Reduced Lunch Hearing Official

1. Dr. [Richard Demallie](#)

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

CC. Motion to appoint the following individual as Free/Reduced Lunch Review/Verification Official

1. Michele Sherwood

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

DD. Motion to authorize the Building Principal to suspend students in accordance with Ed. Law

1. Erin Russo

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____

Abstentions _____

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EE. Motion to approve the following individuals as a Lead Teacher Evaluators for the 2022-2023 school year.

1. Erin Russo
2. Dr. [Richard Demallie](#)
3. Joyce Long

Motion by_____ **2nd by**_____ **Ayes**_____ **Nays**_____ **Abstentions**_____

FF. Motion to approve the following individual as a Lead Principal Evaluator for the 2022-2023 school year.
Dr. [Richard Demallie](#)

Motion by_____ **2nd by**_____ **Ayes**_____ **Nays**_____

Abstentions_____

GG. Motion to authorize Charles Perkins (FEH SBO) District Treasurer, and Michele Sherwood, Deputy Treasurer to execute banking transactions.

Motion by_____ **2nd by**_____ **Ayes**_____ **Nays**_____

Abstentions_____

HH. Motion to authorize Michele Sherwood, Central Treasurer, and Charles Perkins(FEH SBO), Assistant Central Treasurer to execute banking transactions for student funds accounts.

Motion by_____ **2nd by**_____ **Ayes**_____ **Nays**_____

Abstentions_____

II. Motion to appoint the Principal, Erin Russo as Attendance Officer.

Motion by_____ **2nd by**_____ **Ayes**_____ **Nays**_____ **Abstentions**_____

JJ. Motion to authorize the Superintendent to authorize attendance at education conferences and meetings with designated expenses.

Motion by_____ **2nd by**_____ **Ayes**_____ **Nays**_____

Abstentions_____

KK. Motion to authorize the BOE members to attend board related conferences and trainings at District expense.

Motion by_____ **2nd by**_____ **Ayes**_____ **Nays**_____

Abstentions_____

LL. Motion to authorize Dr. Richard DeMallie to certify payroll beginning July 1 2022, and ending at the 2023-2024 reorganizational meeting.

Motion by_____ **2nd by**_____ **Ayes**_____ **Nays**_____

Abstentions_____

MM. Motion to authorize Dr. Richard DeMallie to approve budget transfers in accordance with Board policy beginning July 1 2022, and ending at the 2023-2024 reorganizational meeting.

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Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

NN. Motion to authorize Dr. Richard DeMallie to apply for grants in aid for the 2022-2023 school year.

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

QQ. Motion to adopt the then current IRS standard mileage rate for business use of personal vehicles.

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

RR. Motion to approve the bonding of all persons and positions required by law or regulations to be bonded in accordance with Public Officers Law, Section 11 and Commissioner’s Regulation 8 NYCRR 170.

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

SS. Motion to **BE IT RESOLVED**; Whereas, the Fort Edward Board of Education desires to protect the Board and all its employees, as defined in the NYS Public Officers Law Section 18, to the fullest extent possible; and Whereas, Section 19 of the NYS Public Officers Law allows the Board to provide for the defense and indemnification of its members and of its employees, pursuant to the terms of that section, and Whereas, it is the intent of the Board to provide such defense and indemnification, to supplement any other defense or indemnification protection conferred by other laws, rules, or regulations; Be it resolved that the BOE hereby adopts all the protections of Section 18 of the NYS Public Officers Law for its board members and employees, as defined therein, subject to the procedural requirements of that section. Be it further resolved that the benefits provided pursuant to Section 18 of the NYS Public Officers Law shall supplement and be available in addition to the defense or indemnification protection conferred by other enactments.

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

TT. Motion to **BE IT RESOLVED**; that the Fort Edward Board of Education hereby designates Dr. Richard DeMallie, Superintendent as the representative of the District to make all determinations regarding the eligibility of students to enroll, on a tuition or tuition-free basis, in the schools of the District. This designation affords Dr. Richard DeMallie, Superintendent all rights and responsibilities pursuant to Part 100.2 of the regulations of the Commissioner of Education.

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

UU. Motion to authorize the Fort Edward UFSD to participate in BOCES and other governmental agencies cooperative bidding.

Motion by _____ **2nd by** _____ **Ayes** _____ **Nays** _____
Abstentions _____

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VV. Motion to adopt the following resolution; BE IT RESOLVED; that Whereas, the Board of Education of the Fort Edward UFSD desires to authorize the Washington-Saratoga-Warren-Hamilton-Essex BOCES to enter into a multi-year lease in order to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 504 Instructional Technology Services. **NOW, THEREFORE, it is RESOLVED**, that the Board of Education of the Fort Edward UFSD authorizes the Washington-Saratoga-Warren-Hamilton-Essex BOCES to lease, on the District’s behalf, for the provision of said services to the District not to exceed budget amounts, as approved by the Superintendent as designee of the Board, plus related borrowing fees, plus yearly support and coordination fees during the term of this lease, subject to the approval of the Commissioner of Education, for a period of no greater than 5 year(s). (Copiers)

Motion by _____ 2nd by _____ Ayes _____ Nays _____

Abstentions _____

WW. Motion to set the base non-resident individual tuition rates as follows, additional charges for additional services as allowed and or required by law will affect the final non-resident tuition billed on a case by case basis. (Tuition subject to change as the final numbers come out late August - September)

1. K-6 \$2,386-Regular Education
2. K-6 \$6,122-Special Education
3. 7-12 \$12,741-Regular Education
4. 7-12 \$16,477-Special Education

Motion by _____ 2nd by _____ Ayes _____ Nays _____

Abstentions _____

XX. Motion to BE IT RESOLVED; Whereas, A number of public school districts, which are located outside of Albany-Schoharie-Schenectady- Saratoga County area, have subscribed to the Regional Food Service Management program offered by Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES), and as a result require cafeteria commodities to meet the requirements of this program, WHEREAS, The School District named below is desirous of participating with other districts in cooperatively bidding the commodities and/or services mentioned above, as authorized by General Municipal Law, Section 119-o, and WHEREAS, The School District named below is a current client (subscriber) of the Regional Food Service Management program offered by Capital Region BOCES, and WHEREAS, The School District named below wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate and award bids on their behalf; therefore BE IT RESOLVED, That the Board of Education of the School District listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and, BE IT FURTHER RESOLVED, That the Board of Education of the school district listed below authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services, and, BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

YY. Approve entering into a summer transportation contract with the Fort Ann Central School District for the transportation of an ESY student effective July 1, 2022 to August 19, 2022.

Motion by _____ 2nd by _____ Ayes _____ Nays _____ Abstentions _____

ZZ. Approve entering into a transportation contract with Durrin Transportation Co. for the transportation of out of district students effective July 1, 2022 to June 30, 2023.

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Motion by _____ 2nd by _____ Ayes _____ Nays _____ Abstentions _____

AAA. **Motion to Adjourn Reorganizational Meeting** **Time:** _____

Motion by _____ 2nd by _____ Ayes _____ Nays _____ Abstentions _____