

**Fort Edward Union Free School District  
Meeting of the Board of Education  
November 14, 2022**

**Agenda**

**Board Committee Meeting: 5:30** Finance Committee link available at [www.fortedward.org](http://www.fortedward.org)  
**Regular Board Meeting 6:30 pm**

**Regular Board Meeting**

**I. Call to Order and Pledge of Allegiance** Time: \_\_\_\_\_

**II. Roll Call Attendance**

TRoche\_\_ ADurkee\_\_ JDonahue\_\_ TBoucher\_\_ ECollins\_\_ CDurkee\_\_ JGuglielmo\_\_ TClark\_\_

**III. Recognition of Successes:**

Ollie Cutler for being placed in the All County Jazz Festival which was held November 5, 2022 at Whitehall School.

**IV. Community Comments:**

*A public comment period not to exceed thirty (30) minutes each shall be provided at each business meeting. In an effort to provide an opportunity for all interested speakers, all speakers shall be limited to three (3) minutes during the public comment period. Community members, who wish to address the Board, are requested to complete the speaker request form and submit it to the Clerk of the Board prior to the meeting. Comments regarding agenda items will be taken first. Speakers are reminded of the three-minute time limit. Should the 30 minute time limit expire additional written comments may be taken prior to the meeting's adjournment. A member of the Board or the Superintendent will respond that the BOE received and reviewed the comments.*

*When members of the public speak to the Board, they shall state their name and address, the name of the organization (if any) which they represent, and the agenda item they wish to comment on. Please be aware that by law individual student information or particular personnel issues cannot be discussed at public sessions of the board. The Board will not permit interruptions, slanderous remarks or "name-calling" by speakers or the audience. We take public comment very seriously and careful notes will be taken. However, the board generally does not respond while the meeting is in public session.*

**V. Presentations:**

Drew Wareham - BoardDocs

Gregg Diefenbach - - - 1) Audit and State Aid Update  
2) Review Budget Calendar  
3) Proposed Capital Project Update  
4) Capital Reserve vs. Maintenance/Repair Reserve  
5) Health Insurance Trust

**VI. Reports:**

a. **Board Committee Reports (9 Board Committees)**

- i. Budget, Finance and Audit Committee (Met tonight)
- ii. Personnel, Grievance and Negotiations Committee (TBD)
- iii. Curriculum and Instruction Committee (next meeting TBD)
- iv. Policy Review Committee ( next meeting, TBD)

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- v. Athletic Committee (next meeting TBD)
- vi. Strategic Planning Committee (next meeting TBD)
- vii. Health & Safety of Buildings & Grounds (next meeting TBD)
- viii. Capital Project Committee (next meeting TBD)

- b. **Superintendent Report:**
- c. **Treasurer Report (Reports in BOE Packets)**
- d. **K-12 Principal Report**
- e. **Director of Pupil Services**

**VII. Discussion Items:**

- a. New York State School Boards Association
- b. Girls Basketball Merger with Argyle
- c. National Federation of High School Association -see contract
- d. Board Retreat Date

**VIII. Consent Agenda:**

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.

- a. Approval of Minutes for Board Meeting held October 11, 2022 and October 26, 2022.
- b. Approval of Treasurer Reports for October as included in the Board packets.
- c. Approval of Budget Transfers for as included in the Board packets.
- d. Approval of the Warrants and Claims as included in the Board packets.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_  
Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

**IX. Action:**

- A. Motion to approve the CSE/CPSE Recommendations as included in the Board Packets

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_  
Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- B. Motion to approve the 2023-2024 Budget Calendar.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_  
Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

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C. Motion to approve the following Resolution:

**BE IT RESOLVED**, that the Board of Education will increase the hourly wage of \$14.20 an hour, for those employees whose hourly wages would be below the New York State minimum wage of \$14.20, effective December 31, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

**X. Personnel:** All appointments are subject to change and compensation proration, pending emergency school closing and required reductions in force. All coaching appointments are made pending completion and verification of all required coaching credentials, with the stipend per FETA contract commensurate with experience and no other salary or benefits. All coaching, extracurricular appointments are subject to reduction and compensation proration, pending final student enrollment numbers, and pending the outcome of any potential mergers and emergency school closings.

A. Motion to appoint Tyler Schillinger as Part Time Cleaner at a rate per the FESS Contract at an hourly rate of \$13.56 per hour effective September 26, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

B. Motion to appoint Heather Havens as Co-Advisor for the Junior Class at a rate per the FETA Contract at a salary of \$751.00 effective September 1, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

C. Motion to appoint Melissa Rosenthal as Co-Advisor for the Sophomore Class at a rate per the FETA Contract at \$541.00, effective September 1, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

D. Motion to approve the resignation of Payton Pauquette effective October 11, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

E. Motion to approve the resignation of Kristin Morey from Ski Club Advisor effective October 11, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

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Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- F. Motion to approve the appointment of Kathy Trainor as Transportation Coordinator effective November 8, 2022, at a stipend to be negotiated.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- G. Motion to approve the appointment of William LaFountain as substitute Bus Driver at a salary per the FESS Contract at \$18.47 per hour.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- H. Motion to appoint Jean LeGodais as part time cafeteria aide effective October 25, 2022 at a salary per the FESS Contract at \$13.20 per hour.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- I. Motion to appoint Savannah Glass as part time cafeteria aide effective October 26, 2022 at a salary per the FESS Contract at \$13.20 per hour.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- J. Motion to appoint Eric Thibodeau as substitute Part Time Cleaner at a rate per the FESS Contract at an hourly rate of \$13.56 per hour effective November 14, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- K. Motion to appoint Cristina Marchese and Lorinda Huntington as co-advisors for the Outing Club at a salary per the FETA Contract at \$100 per advisor, effective September 1, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- L. Motion to accept the resignation of Debbie LeBarron as Ski Club Advisor effective September 1, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

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- M. Motion to appoint Susan Holzschuh as Teacher Assistant for the After School Enrichment Session 1, 2 and 3 at a salary of \$14.54 per hour.
- N. Motion to appoint Mia Seeley as Teacher Assistant for the After School Enrichment Session 1, 2 and 3, at a salary of \$17.71 per hour.
- O. Motion to appoint Meredith Hazelton as Teacher for the After School Enrichment Session 1, Grades 3-6 The Reindeer Games: Board Games Galore! at a salary of \$37 per hour.
- P. Motion to appoint Kristina Bump as Teacher for the After School Enrichment Session 1, Grades 3&4: Holiday Drawing, Painting, Graphic Design at a salary of \$37 per hour
- Q. Motion to appoint Jessica Smatko as Teacher for After School Enrichment Session 1, Grades 3&4: Readers Theatre and Puppetry at a salary of \$37 per hour.
- R. Motion to appoint Ryan Herman as Teacher of the After School Enrichment Session 1, Grades 5&6 Holiday Woodworking: Design Technology at a salary of \$37 per hour.
- S. Motion to appoint Merry Monahan as Teacher of the After School Enrichment Session 1, Grades 5&6 at a salary of \$37 per hour.
- T. Motion to appoint JodiAnn Brewer as Teacher of the After School Enrichment Session 1, Grades 5 & 6 “Signs” of the Holiday- An ASL (American Sign Language Introduction) at a salary of \$37 per hour.--
- U. Motion to appoint Ryan Herman as Teacher of the After School Enrichment Session 2, Grades 3 & 4 Mission STEM at a salary of \$37 per hour.
- V. Motion to appoint Christopher Terry as Teacher of the After School Enrichment Session 2, Grades 3 & 4 Introduction to Wrestling at a salary of \$37 per hour.
- W. Motion to appoint Kristen Morey as Teacher of the After School Enrichment Session 2, grades 3-6 Morey’s Musical Marvels at a salary of \$37 per hour.
- X. Motion to appoint Angelique Clark as Teacher of the After School Enrichment Session 2, Grades 5 & 6 Yoga/Mindfulness at a salary of \$37 per hour.
- Y. Motion to appoint Catherine Briscoe, RN of the After School Enrichment Session 2, grades 3-6: FORTS First Responders at a salary of \$37 per hour.
- Z. Motion to appoint Merry Monahan as Teacher of the After School Enrichment Session 2, grades 3 & 4 FORTS Idol (Karaoke Club) at a salary of \$37 per hour
- AA. Motion to appoint Merry Monahan as Teacher of the After School Enrichment Session 3, grades 3 & 4 Happy Feet Club (Adventure Club) at a salary of \$37 per hour.
- BB. Motion to appoint Stephanie Iulucci as Teacher of the After School Enrichment Session 3, grades 5 & 6 Happy Feet Club (Adventure Club) at a salary of \$37 per hour.
- CC. Motion to appoint Kristina Bump as Teacher of the After School Enrichment Session 3, grades 3 & 4 STEM Technology - VEX Go Robotics at a salary of \$37 per hour
- DD. Motion to appoint Nicole Schilling as Teacher of the After School Enrichment Session 3, grades 5 & 6 Artworks: Ceramics at a salary of \$37 per hour.
- EE. Motion to appoint Meredith Hazelton as Teacher of the After School Enrichment Session 3, grades 3-6: Creative Writing Club at a salary of \$37 per hour.
- FF. Motion to appoint Nelson Chase as Teacher of the After School Enrichment Session 3, grades 3-6 Pin Pals Bowling Club at a salary of \$37 per hour.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_  
Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

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**Coaching: None**

All coaching appointments are made pending completion and verification of all required coaching credentials, with the stipend per FETA contract commensurate with experience and no other salary or benefits. All coaching and extracurricular appointments are subject to reduction pending final student enrollment numbers, and pending the outcome of any potential mergers and emergency school closings.

**XI. Second Public Comment Period (if needed)**

**Comments:**

**XII. Executive Session:**

Time: \_\_\_\_\_

I need a motion to enter into Executive Session to discuss matters referring to negotiations with a specific entity, as well as the employment of specific individuals.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_  
Any Discussion?

Board of Education Members and other individuals invited into executive session are reminded that all matters discussed during executive session must be kept in the strictest confidence.

As I see that there is no further discussion we will vote.

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

**XIII. Return to Public Session**

Time: \_\_\_\_\_

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

**XIV. Adjournment**

Time: \_\_\_\_\_

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_