

**Fort Edward Union Free School District
Meeting of the Board of Education
June 13, 2022**

Agenda

REVISED: June 13, 2022

**Board Committee Meeting: 5:30 Finance Committee link available at www.fortedward.org
Regular Board Meeting 6:30pm**

Regular Board Meeting

- I. Call to Order and Pledge of Allegiance Time: _____**
- II. Roll Call Attendance**
 - a. **TRoche__ ADurkee__ JDonahue__ JCarroll__ CMiles__ ECollins__ CDurkee__ JGuglielmo__ TClark__**
- III. Presentations:**
 - a. Sarah Bradshaw and Karen Moon from Bernard Donegan, Inc.

District Code of Conduct Hearing called to Order Time: _____

District Code of Conduct Hearing Closed Time: _____

District Safety Plan Hearing called to Order Time: _____

District Safety Plan Hearing Closed Time: _____

IV. Community Comments:

A public comment period not to exceed thirty (30) minutes each shall be provided at each business meeting. In an effort to provide an opportunity for all interested speakers, all speakers shall be limited to three (3) minutes during the public comment period. Community members, who wish to address the Board, are requested to complete the speaker request form and submit it to the Clerk of the Board prior to the meeting. Comments regarding agenda items will be taken first. Speakers are reminded of the three-minute time limit. Should the 30 minute time limit expire additional written comments may be taken prior to the meeting's adjournment. A member of the Board or the Superintendent will respond that the BOE received and reviewed the comments.

When members of the public speak to the Board, they shall state their name and address, the name of the organization (if any) which they represent, and the agenda item they wish to comment on. Please be aware that by law individual student information or particular personnel issues cannot be discussed at public sessions of the board. The Board will not permit interruptions, slanderous remarks or "name-calling" by speakers or the audience. We take public comment very seriously and careful notes will be taken. However, the board generally does not respond while the meeting is in public session.

V. Recognition of Successes:

- a. The following middle school students are being recognized for community service as they volunteered to help Vicki Plude during our Spring After School Enrichment Program for the Harry Potter Wand Coding sessions. They were her "Library Ambassadors" and came to assist teaching students in grades 3 and 4 about coding: **Marc Stannard, Oliver Clark and Hunter Simkins**
- b. The following students are being recognized for being published in the Talented Unlimited Journal:
Ella Aul and Rheanna Plude

VI. Reports:

- a. **Board Committee Reports (9 Board Committees)**

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- i. Finance Committee (Met tonight, next meeting is Thursday, July 1 @ 5:00)
- ii. Grievance and Negotiations Committee (next meeting TBD)
- iii. Curriculum Committee (next meeting TBD)
- iv. Policy Committee (next meeting, TBD)
- v. Athletic Committee (next meeting TBD)
- vi. Strategic Planning Committee (next meeting TBD)
- vii. Personnel Committee (next meeting TBD)
- viii. Building and Grounds Committee for Health & Safety (next meeting TBD)
- ix. Building Project Committee (next meeting TBD)

b. Superintendent Report:

- i. Transition

c. Treasurer Report (Reports in BOE Packets)

d. K-12 Principal Report

e. Buildings and Grounds Report

VII. Discussion Items:

VIII. Consent Agenda:

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.

- a. Approval of Minutes for Board Meeting held May 9, 2022, May 23, 2022 and May 31, 2022.
- b. Approval of Treasurer Reports for May as included in the Board packets.
- c. Approval of Budget Transfers for as included in the Board packets

Motion for Consent items by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

IX. Action:

A. Transfer of Funds to (4) Reserve Funds – Retirement Compensation (ERS), Retirement Contribution (TRS), Employee Benefits Accrued Liability and Transportation & Maintenance Equipment.

- a. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Fort Edward Union Free School District hereby authorizes a transfer in the maximum amount of \$287,792.00 from the unreserved, unappropriated fund balance of the 2021-2022 school year budget to the Employee Benefits Accrued Liability Reserve Fund established pursuant to General Municipal Law Section 6-p known as the “Employee Benefits Accrued Liability Reserve Fund” established November 30, 2003 for the purpose of funding accrued benefits upon separation for vacation, sick leave, personal leave, etc.

- b. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Fort Edward Union Free School District hereby authorizes a transfer in the maximum amount of \$98,320.00 from the unreserved, unappropriated fund balance of the 2021-2022 school year budget to the Retirement

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Contribution Reserve Fund pursuant to General Municipal Law Section 6-4 known as the “Retirement Contribution Reserve” established by the Board of Education on November 30, 2003 for the purpose of financing retirement contributions to the New York State Local Retirement System.

c. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Fort Edward Union Free School District hereby authorizes a transfer in the maximum amount of \$70,514.00 from the unreserved, unappropriated fund balance of the 2021-2022 school year budget to the Sub-fund of Retirement Contribution Reserve Fund pursuant to General Municipal Law Section 6-4 known as the “Sub-fund of Retirement Contribution Reserve” established by the Board of Education on June 10, 2019 for the purpose of financing retirement contributions to the New York State Teachers’ Retirement System.

d. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Fort Edward Union Free School District hereby authorizes a transfer in the maximum amount of \$400,000.00 from the unreserved, unappropriated fund balance of the 2021-2022 school year budget to the Capital Reserve established pursuant to Education Law Section 3651 and approved by the voters on May 17, 2022 known as the “**Transportation and Maintenance Equipment Reserve Fund**” for the purpose of financing, in whole or in part, the acquisition of school buses, vans, other transportation vehicles and maintenance equipment including incidental equipment and expenses.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

B. Motion to approve the District-Wide Safety Plan for posting on the school website for the required 30 day comment period. The Board will formally adopt the finalized plan by resolution at the Regular BOE meeting in July after the 30 day comment period expires and necessary changes are made.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

C. Motion to approve the CSE/CPSE Recommendations as included in the Board Packets

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

D. Motion to approve the disposal of the fixed assets as listed in the Board packets.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

E. Motion to approve the 2022-2023 District Code of Conduct as presented in the June Board Packets.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

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F. Motion to approve the 2022-2023 High School Code of Conduct as presented in the June Board Packets.
Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

G. Motion to approve the 2022-2023 Elementary School Code of Conduct as presented in the June Board Packets.
Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

H. Motion to approve the contract for educational services between the Fort Edward UFSD and Prospect School (Center for Disability Services) for the 2022-2023 school year.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

I. Motion to approve the Security and Temperature Alarm System contract with Mahoney Alarms for the 2022-2023 school year.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

J. Motion to approve the contract for legal services between the Fort Edward UFSD and Girvin and Ferlazzo Law Offices for the 2022-2023 school year.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

K. Motion to approve the contract for services between the Fort Edward UFSD and Jaeger and Flynn for flex plan services per FESS Contract for the 2022-2023 school year.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

L. Motion to approve the contract for services between the Fort Edward UFSD and Pupil Benefits for Student Accident Insurance for the 2022-2023 school year.

Motion by _____ 2nd by _____

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Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- M. Motion to approve the contract for services between the Fort Edward UFSD and Oakhill School for special education services the 2022-2023 school year.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- N. Motion to approve the contract for services between the Fort Edward UFSD and Spec Ed Solutions for special education services the 2022-2023 school year.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- O. Motion to approve the contract for services between the Fort Edward UFSD and Northern Rivers (Northeast Parent and Child Society) for special education services for the 2022-2023 school year.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- P. Motion to approve the contract for services between the Fort Edward UFSD and Northern Rivers (Parsons Child and Family Center) for special education services for the 2022-2023 school year.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- Q. Motion to accept the bid from Leonard Bus Sales for the five year lease of a 66 passenger bus, not to exceed \$23,300 per year, (the lease was voter approved 5/17/2022.)

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- R. Motion to approve the Fort Edward Recreation Department the use of the school building for programs and bus transportation for summer field trips.

Motion by _____ 2nd by _____

Discussion:

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All in favor _____ All Opposed _____ Any abstentions _____

X. Personnel: All appointments are subject to change and compensation proration, pending emergency school closing and required reductions in force. All coaching appointments are made pending completion and verification of all required coaching credentials, with the stipend per FETA contract commensurate with experience and no other salary or benefits. All coaching, extracurricular appointments are subject to reduction and compensation proration, pending final student enrollment numbers, and pending the outcome of any potential mergers and emergency school closings.

a. Motion to appoint Heather Hardy as Backup Claims Auditor for the 2022-2023 school year per FEHSBO Contract.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

b. Motion to appoint Ryan Herman as Public Information Specialist at a rate of pay \$4,000.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

c. Motion to approve \$1,000 stipend for Ryan Herman to migrate Fort Edward UFSD webpage to the new platform.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

d. Motion to appoint Marianne Stark as Mentor Coordinator for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

e. Motion to appoint Joyce Long as Director of Pupil Services, per the employment agreement by and between the Fort Edward Union Free School District and the Fort Edward Administrators Association for a probationary period of (4) years commencing July 1, 2022 through June 30, 2026 at a starting salary of \$90,000.

Motion by _____ 2nd by _____

Discussion:

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All in favor _____ All Opposed _____ Any abstentions _____

- f. Motion to appoint Krista Britt to a 4 year Probationary appointment as Health Teacher, Masters Step 4, effective September 1, 2022 at a rate of pay per the FETA Contract.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- g. Motion to appoint Stephanie Iuliucci as Summer School Elementary Teacher (July 6-July 28, 2022) at a rate per FETA Contract.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- h. Motion to appoint Jaya Inglee as full time cleaner at a rate per FESS Contract effective June 14, 2022.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- i. Motion to appoint Marian Roberts as Summer Speech Therapist (July 6-July 28, 2022) at a rate of pay per the FETA Contract.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- j. Motion to accept the resignation from Alexia LeGodais as Teaching Assistant effective June 3, 2022.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

Coaching:

All coaching appointments are made pending completion and verification of all required coaching credentials, with the stipend per FETA contract commensurate with experience and no other salary or benefits. All coaching and extracurricular appointments are subject to reduction pending final student enrollment numbers, and pending the outcome of any potential mergers and emergency school closings.

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- a. Motion to appoint Christina Durkee as Varsity Volleyball Coach for the 2022-2023 school year as an unpaid volunteer coach.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- b. Motion to appoint Amelia Taylor as Junior Varsity Volleyball Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- c. Motion to appoint Samantha Markham as Modified Volleyball Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- d. Motion to appoint Michael Sullivan as Varsity Football Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- e. Motion to appoint Jeffrey Durkee as Modified Football Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- f. Motion to appoint John Boucher as Boys Modified Basketball Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

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All in favor _____ All Opposed _____ Any absententions _____

- g. Motion to appoint Samantha Markham as Girls Modified Basketball Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- h. Motion to appoint Jeffery Durkee as Boys Varsity Baseball Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- i. Motion to appoint Jeffery Tully as Boys Junior Varsity Baseball Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- j. Motion to appoint Page Toomey as Girls Modified Softball Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- k. Motion to appoint John Boucher as Golf Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

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- l. Motion to appoint Ryan Herman as STEM Club Advisor for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- m. Motion to appoint Lisa Corlew as High School Student Council Advisor for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- n. Motion to appoint Debbie LeBarron as Elementary Student Council Advisor for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- o. Motion to appoint Joanna Scotch and Ryan Herman as National Honor Society co-advisors for the 2022-2023 school year at a rate of salary per contractual rate.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- p. Motion to appoint Jeff Tully, Eric Becker and Jeff Durkee as Weight Training Co-Advisors for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- q. Motion to appoint Laurie Desourdy as Junior Class Advisors for the 2022-2023 school year at a rate of pay per contractual rate.

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Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

All in favor _____ All Opposed _____ Any abstentions _____

- r. Motion to appoint Cristina Marchese, Kristen Morey and Debbie LeBarron as Co-Advisors for Ski Club for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- s. Motion to appoint Ryan Herman and John Boucher as Trap Club Co-Advisors for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion:

All in favor _____ All Opposed _____ Any abstentions _____

- t. Motion to appoint Amanda Lucas, Ryan Herman and John Boucher as Co-Advisors for the Senior Class for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- u. Motion to appoint Page Toomey as Advisor for the Freshman Class for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- v. Motion to appoint Nelson Chase and Marianne Stark as Yearbook Co-Advisors for the 2022-2023 school year at a rate of pay per contractual rate.

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Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- w. Motion to appoint Peter Prindle as Yearbook Financial Advisor for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- x. Motion to appoint Nicole Schilling as Football Cheerleading Advisor for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- y. Motion to appoint Nelson Chase as Bowling Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- z. Motion to appoint Laurie Desourdy as Sports chaperone-unlimited for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

- aa. Motion to appoint Laurie Desourdy as Detention Monitor for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

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bb. Motion to appoint Sarah Taylor as Drama Club advisor for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

cc. Motion to appoint Sarah Taylor and Michael Smith as Co-Advisors for the Tri-M Music for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

dd. Motion to approve the appointment of John Boucher as Summer Program as Social Studies Teacher (July 6-July 28, 2022) at a rate per FETA Contract.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

ee. Motion to approve the appointment of Stuart Alheim as Boys Varsity Basketball Coach for the 2022-2023 school year at a rate of pay per contractual rate.

Motion by _____ 2nd by _____

Discussion

All in favor _____ All Opposed _____ Any absententions _____

XI. Second Public Comment Period (if needed)

Comments:

XII. Executive Session:

Time: _____

I need a motion to enter into Executive Session to discuss matters referring to negotiations with a specific entity, as well as the employment of specific individuals.

Motion by _____ 2nd by _____

Any Discussion?

Board of Education Members and other individuals invited into executive session are reminded that all matters discussed during executive session must be kept in the strictest confidence.

As I see that there is no further discussion we will vote.

All in favor _____ All Opposed _____ Any abstentions _____

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XIII. Return to Public Session Time: _____

Motion by _____ 2nd by _____

All in favor _____ All Opposed _____ Any abstentions _____

XIV. Adjournment Time: _____

Motion by _____ 2nd by _____

All in favor _____ All Opposed _____ Any abstentions _____