

**Fort Edward Union Free School District  
Meeting of the Board of Education**

**Agenda  
August 15, 2022**

In front of the building

**I. Call to Order and Pledge of Allegiance**                      Time: \_\_\_\_\_

**II. Roll Call Attendance -**

a. TRoche\_\_ TBoucher\_\_ JDonahue\_\_ CMiles\_\_ TClark\_\_ ECollins\_\_ CDurkee\_\_ ADurkee\_\_  
JGuglielmo\_\_

**III. Presentations:**

a. **WHEREAS, Martha M. Miller is a resident and former student of the Fort Edward Union Free School District; and**

**WHEREAS, due to some unfortunate circumstances, Mrs. Miller was forced to drop out of school in her senior year, was unable to complete a secondary education and never received a high school diploma; and**

**WHEREAS, Mrs. Miller’s family has requested that she be recognized for her knowledge and experience gained while serving the community as a mother and grandmother; and**

**WHEREAS, the Board of Education of the District would like to recognize Mrs. Miller by awarding her an honorary Certificate of High School Studies; and**

**WHEREAS, we resolve as follows:**

**In recognition of Martha M. Miller’s long time commitment and contributions to the Fort Edward School District and community and in recognition of the knowledge and experience gained during a life well served, the Fort Edward Union Free School District hereby awards Mrs. Miller an honorary Certificate of High School Studies. Congratulations to Mrs. Miller.**

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

**BREAK FOR CELEBRATION OF MRS. MILLER**

**Back in Session**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to reconvene, Motion carried \_\_\_\_\_

b. Five Year Plan

c. Data, Student Achievement, Graduation Rate (Katie Jones)

**IV. Community Comments:**

*A public comment period not to exceed thirty (30) minutes each shall be provided at each business meeting. In an effort to provide an opportunity for all interested speakers, all speakers shall be limited to three (3) minutes during the public comment period. Community members, who wish to address the Board, are*

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*requested to complete the speaker request form and submit it to the Clerk of the Board prior to the meeting. Comments regarding agenda items will be taken first. Speakers are reminded of the three-minute time limit. Should the 30 minute time limit expire additional written comments may be taken prior to the meeting's adjournment. A member of the Board or the Superintendent will respond that the BOE received and reviewed the comments.*

*When members of the public speak to the Board, they shall state their name and address, the name of the organization (if any) which they represent, and the agenda item they wish to comment on. Please be aware that by law individual student information or particular personnel issues cannot be discussed at public sessions of the board. The Board will not permit interruptions, slanderous remarks or "name-calling" by speakers or the audience. We take public comment very seriously and careful notes will be taken. However, the board generally does not respond while the meeting is in public session.*

## **V. Recognition of Successes:**

a.

## **VI. Reports:**

### **a. Board Committee Reports (9 Board Committees)**

- i. Finance Committee (Met tonight)
- ii. Grievance and Negotiations Committee met 8/10 (next meeting TBD)
- iii. Curriculum Committee (next meeting TBD)
- iv. Policy Committee (next meeting-possible Wednesday, August 31, 2022)
- v. Athletic Committee (next meeting TBD)
- vi. Strategic Planning Committee (next meeting TBD)
- vii. Personnel Committee (next meeting TBD)
- viii. Building and Grounds Committee for Health & Safety (next meeting TBD)
- ix. Building Project Committee (next meeting TBD)

### **b. Superintendent Report:**

### **c. Treasurer Report (Report in BOE Packets)**

### **d. PK-12 Principal Report** Grades 3-5 Report Cards

### **e. Director of Pupil Services**

### **f. Buildings and Grounds Report (Report in BOE Packets)**

## **VII. Discussion Items:**

## **VIII. Consent Agenda:**

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.

- a. Approval of Minutes for the Board Meeting held on July 11, 2022.
- b. Approval of Treasurer Report
- c. Approval of the Budget Transfers
- d. Approval of the Warrants and Claims

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**IX. Action:**

- a. Motion to approve the CSE/CPSE Recommendations as included in the Board Packets.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- b. Motion to approve the disposal of the fixed assets as listed in the Board packets

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- c. Motion to approve the following resolution:

**WHEREAS**, the unused class funds from previous graduated classes, accounts are usually inactive (one year) due to lack of student interest or because a graduating class leaves an unused balance, the leftover monies to be transferred to the student council and the class year closed.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- d. Motion to approve the following resolution:

**RESOLVED**, by the Board of Education of the Fort Edward UFSD that Retention and *Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, s hereby adopted for use by all officers is legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

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e.. Motion to approve the exhibit to the Policy #5410 (in board packet)

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

f. Motion to approve the Fort Edward UFSD Building Level School Emergency Response Plan.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

g. Motion to approve the Fort Edward UFSD Tax Warrant for the year 2022-2023

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

**X. Personnel:**

a. Motion to accept the letter of resignation from Jaya Inglee as Cleaner effective August 11, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

b. Motion to accept the letter of resignation from Samantha Markham as Modified Volleyball and Basketball Coaching effective July 22, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

c. Motion to accept the letter of resignation from Noah Rogers, as cleaner, effective July 29, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

d. Motion to accept the letter of resignation from Ann Marie Bilodeau effective August 31, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

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All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- e. Motion to rescind the appointment made on July 1, 2022 appointing Washington County Real Property Tax Office Personnel as Tax Collector.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- f. Motion to appoint Washington County Treasurer as the District's Tax Collector for the 2022-2023 school year.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- g. Motion to appoint Sophia Lookretis as Probationary Social Worker, effective September 6, 2022 through June 30, 2026 at a rate per FETA Contract.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- h. Motion to remove Jane Robinson as Deputy Purchasing Agent effective July 1, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- i. Motion to appoint Joyce Long as Deputy Purchasing Agent effective July 1, 2022- June 30, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- j. Motion to appoint Debbie Rabine as substitute bus driver effective August 5, 2022 at a rate per FESS Contract.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- k. Motion to appoint John Sharkey as full time Cleaner effective August 10, 2022 at a rate per FESS

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Contract.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

**XI. Coaching:**

All coaching appointments are made pending completion and verification of all required coaching credentials, with the stipend per FETA contract commensurate with experience and no other salary or benefits. All coaching and extracurricular appointments are subject to reduction pending final student enrollment numbers, and pending the outcome of any potential mergers and emergency school closings.

- a. Motion to appoint Lorinda Huntington and Jeffery Durkee as co-Athletic Advisors at a rate of salary per the FETA Contract, Step 6 effective July 1, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

- b. Motion to appoint Courtney Phillips as Volunteer Assistant Cheerleading Coach effective August 15, 2022.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Discussion:

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

**XII Second Public Comment Period (if needed)**

**XIII. Executive Session:**

I need a motion to enter into Executive Session to discuss matters referring to legal matters.

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

Any Discussion?

Board of Education Members and other individuals invited into executive session are reminded that all matters discussed during executive session must be kept in the strictest confidence.

As I see that there is no further discussion we will vote.

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

Time: \_\_\_\_\_

**XIV. Return to Public Session**

Time: \_\_\_\_\_

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All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_

**XV. Adjournment**

Time: \_\_\_\_\_

Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

All in favor \_\_\_\_\_ All Opposed \_\_\_\_\_ Any abstentions \_\_\_\_\_