



**Fort Edward Union Free School District  
Regular Meeting of the Board of Education  
January 8, 2024 6:00pm**

updated 1/4/24

**I. Call to Order and Pledge of Allegiance**

**II. Roll Call Attendance:** Thomas Roche, Ella Collins, John Guglielmo, Timothy Clark, Taylor Boucher, Audra Aul, Sarah Buschynski

**III. Acceptance of the Agenda**

A. Accept the agenda as presented.

**IV. Executive Session**

*I need a motion to enter into an Executive Session to discuss matters regarding employment of specific individuals*

*Any Discussion?*

*Board of Education Members and other individuals invited into executive session are reminded that all matters discussed during executive session must be kept in the strictest confidence.*

*As I see that there is no further discussion we will vote.*

**V. Return to Public Session**

**VI. Community Comments:**

*A public comment period not to exceed thirty (30) minutes each shall be provided at each business meeting. In an effort to provide an opportunity for all interested speakers, all speakers shall be limited to three (3) minutes during the public comment period. Community members, who wish to address the Board, are requested to complete the speaker request form and submit it to the Clerk of the Board prior to the meeting. Comments regarding agenda items will be taken first. Speakers are reminded of the three-minute time limit. Should the 30 minute time limit expire additional written comments may be taken prior to the meeting's adjournment. A member of the Board or the Superintendent will respond that the BOE received and reviewed the comments.*

*When members of the public speak to the Board, they shall state their name and address, the name of the organization (if any) which they represent, and the agenda item they wish to comment on. Please be aware that by law individual student information or particular personnel issues cannot be discussed at public sessions of the board. The Board will not permit interruptions, slanderous remarks or "name-calling" by speakers or the audience. We take public comment very seriously and careful notes will be taken. However, the board generally does not respond while the meeting is in public session.*

**VII. Presentations**

A. Budget Workshop #1



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B. Capital Project Presentation

**VIII. Reports:**

**A. Board Committee Reports**

1. Budget, Finance and Audit Committee
  - a) Met tonight
2. Personnel, Grievance and Negotiations Committee
  - a) Need to schedule a meeting
3. Policy Review Committee
  - a) Need to schedule a meeting
4. Capital Project Committee
  - a) Scheduled for 1/11/24

**B. Superintendent Report**

**C. Building Principal Report**

**D. Pupil Services Report**

**E. Building Maintenance Report**

**IX. Discussion Items**

A. Senior class overnight trip

**X. Consent Agenda**

*Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.*

- A. Approve the minutes for the Board Meeting held December 11, 2023.
- B. Approve the Treasurer Reports for December as included in the Board packets.
- C. Approve the Budget Transfers for December as included in the Board packets.
- D. Approve the Warrants and Claims for December as included in the Board packets.
- E. Approve the CSE/CPSE Recommendations for December as included in the Board packets

**XI. Action:**

- A. Approve the 2023 Single Audit Report.
- B. Approve the 2023 Single Audit Corrective Action Plan.
- C. Accept the donation of two pieces of artwork from the studio of Elizabeth "Betty" O'Brien, on behalf of her husband, Dave O'Brien.
- D. Approve the following resolution:

**District Level Administrative Coverage**

**BE IT RESOLVED**, that the Board of Education recognizes that there may be occasions when the Superintendent of Schools is unavailable or unable to perform the day-to-day responsibilities of his position due to injury or illness.



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**BE IT RESOLVED**, that if the Superintendent of Schools is temporarily absent due to injury or illness, all authority under New York State law, Board policy, District procedure, and any other statutory or Board delineated authority to perform day-to-day operations of the school district shall be temporarily transferred to the Building Principal.

**BE IT RESOLVED**, that if the Superintendent of Schools and the Building Principal are unable or unavailable to perform said duties, delineated authority to perform day-to-day operations of the school district shall be temporarily transferred and delegated to the Director of Pupil Services.

**BE IT FURTHER RESOLVED**, that the Board of Education shall approve this resolution annually at its reorganizational meeting, and make any adjustments as necessary.

E. Approve the following resolution:

**RESOLUTION** to approve the Memorandum of Agreement by and between the Fort Edward Union Free School District and the Fort Edward Union Free School District Administrative Association, dated December 22, 2023, authorize the District to assign the duties of Transportation Supervisor, as outlined in the Collective Bargaining Agreement, dated July 1, 2022 through June 30, 2025, to be assigned to a non-bargaining unit member until such a time as a qualified bargaining member expresses interest in performing the duties of Transportation Supervisor.

F. Approve the following resolution:

**RESOLUTION** to approve the Memorandum of Agreement by and between the Fort Edward Union Free School District and the Deputy Treasurer, dated January 8, 2024.

## **XII. Personnel**

*All appointments are subject to change and compensation proration, pending emergency school closing and required reductions in force. All coaching appointments are made pending completion and verification of all required coaching credentials, with the stipend per FETA contract commensurate with experience and no other salary or benefits. All coaching, extracurricular appointments are subject to reduction and compensation proration, pending final student enrollment numbers, and pending the outcome of any potential mergers and emergency school closings.*

- A. Appoint Allison Dix as Enrichment Teacher for Session 2, effective January 9, 2024, at a rate of pay of \$37 per hour, as per the FETA contract.
- B. Appoint Sabrina Sinagra as Enrichment Teacher for Session 3, effective January 9, 2024, at a rate of pay of \$37 per hour, as per the FETA contract.
- C. Appoint Zackary Smatko as Enrichment Teacher for Session 2, effective January 9, 2024, at a rate of pay of \$37 per hour, as per the FETA contract.
- D. Appoint Natalya Lakhtakia as 1.0 Speech-Language Pathologist, tenure track, effective January 9, 2024 at a rate of \$56,853, Step 9 MA30, as per the FETA Contract.
- E. Appoint Mallory Lansley as Director of Pupil Services, effective February 12, 2024 at a rate of \$90,000, as per the FEAA Contract.
- F. Appoint Marie Carter as Bus Aide/Cafeteria Aide, effective January 9, 2024, at a rate of pay of \$15.35 per hour, as per the FESS contract.



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- G. Appoint Candi Dixon as Substitute/Part Time Cleaner, effective January 9, 2024, at a rate of pay of \$15.81 per hour, as per the FESS contract.
- H. Appoint Michael Colvin as Full-Time Cleaner, effective January 9, 2024, at a salaried rate of pay of \$31,545.09, as per the FESS contract, pending fingerprinting clearance.
- I. Appoint Christopher Rayder as Transportation Supervisor, effective January 9, 2024, at a stipend rate of pay of \$3,000, prorated, as per the FEAA contract.
- J. Appoint Jason Carden as Substitute Bus Aide, effective December 12, 2023, at a rate of \$15.35 per hour, as per the FESS Contract.
- K. Appoint Susan Holzschuh as Substitute Bus Aide, effective September 1, 2023.
- L. Appoint Sherri Genier as Substitute Bus Aide, effective September 1, 2023.
- M. Appoint Julie Terrio as Substitute Bus Aide, effective September 1, 2023.
- N. Appoint Kathy Trainor as Substitute Bus Aide, effective September 1, 2023.
- O. Appoint Steve Neron as Substitute Bus Aide, effective September 1, 2023.
- P. Appoint Mike Sharkey as Substitute Bus Aide, effective September 1, 2023.
- Q. Appoint Deborah Lebaron as Substitute Bus Aide, effective September 1, 2023.
- R. Appoint Dawn Barrett as Substitute Bus Aide, effective September 1, 2023.
- S. Appoint Paul Aiken as Substitute Bus Aide, effective September 1, 2023.
- T. Appoint Katlyn Singleton as Substitute Bus Aide, effective September 1, 2023.
- U. Appoint Richard DeMallie as Substitute Bus Aide, effective September 1, 2023.
- V. Appoint Erin Russo as Substitute Bus Aide, effective September 1, 2023.

**XIII. Coaching - None**

**XIV. Second Public Comment Period (if needed)**

**XV. Executive Session**

*I need a motion to enter into an Executive Session to discuss the results of the special education investigation.*

*Any Discussion?*

*Board of Education Members and other individuals invited into executive session are reminded that all matters discussed during executive session must be kept in the strictest confidence.*

*As I see that there is no further discussion we will vote.*

**XVI. Return to Public Session**

**XVII. Adjournment**