



Fort Edward Union Free School District
Meeting of the Board of Education
July 10, 2023
Reorganizational Board Meeting

Members Present: Thomas Roche, Ella Collins, Amanda Durkee, John Guglielmo, Timothy Clark

Members Absent: Taylor Boucher

Others Present: Richard DeMallie, Keaysie Ferguson, Greg Weeks, Steve Neron, Joyce Long, Christopher Rayder, Audra Aul, Maggie Torra, Logan Ferguson

- I. Call to Order and Pledge of Allegiance** - Time 6:05pm
- II. Oath of Office of New Board Members** - None
- III. Election of Board President and Board Vice President**
 - A. Motion made by Timothy Clark, seconded by John Guglielmo to nominate Thomas Roche for President. A roll call vote was administered. Motion carried 5-0.
 - 1.The District Clerk administered the Loyalty Oath to Thomas Roche, the Board President.
 - B. Motion made by John Guglielmo, seconded by Amanda Durkee to nominate Ella Collins for Vice President. Motion carried 5-0.
 - 1.The Board President administered the Loyalty Oath to Ella Collins, the Board Vice President.
- IV. Acceptance of the Agenda**
 - A. Motion made by John Guglielmo, seconded by Amanda Durkee to accept the agenda as presented. Motion carried 5-0.
- V. Designation of Committee Members (3 maximum)**
 - A. Budget, Finance and Audit Committee
 - 1.Ella Collins, Thomas Roche, Amanda Durkee, *Taylor Boucher
 - 2.The District Clerk administered the Loyalty Oath to Ella Collins, Thomas Roche and Amanda Durkee, the Budget, Finance and Audit Committee Members.
 - B. Curriculum and Instruction Committee
 - 1.Taylor Boucher, Amanda Durkee, Timothy Clark
 - C. Policy Review Committee
 - 1.Amanda Durkee, Timothy Clark, Ella Collins *Thomas Roche
 - D. Strategic Planning Committee
 - 1.Timothy Clark, Thomas Roche, Amanda Durkee
 - E. Athletic Committee
 - 1.John Guglielmo, Taylor Boucher
 - F. Personnel,Grievance and Negotiations Committee
 - 1.Thomas Roche, Ella Collins, John Guglielmo
 - G. Health and Safety of Buildings and Grounds Committee
 - 1.Ella Collins, Timothy Clark, Taylor Boucher
 - H. Capital Project Committee



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1. John Guglielmo, Thomas Roche, Timothy Clark

VI. Annual Designation Consent Agenda

Thomas Roche read the following: Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.

A. School District Officers

Motion made by John Guglielmo, seconded by Timothy Clark to approve items A.1a-1m.

Motion carried 5-0.

1. 2023-2024 Officer Appointments

- a) Appoint Keaysie Ferguson as Secretary to the Superintendent for the 2023-2024 school year.
- b) Appoint Keaysie Ferguson as District Clerk/Clerk of the Board for the 2023-2024 school year.
- c) Appoint Richard R. DeMallie, Ed. D. as Clerk Pro-Tem for the 2023-2024 school year.
- d) Appoint Charles Perkins as District Treasurer for the 2023-2024 school year.
- e) Appoint Michele Sherwood as Deputy District Treasurer for the 2023-2024 school year.
- f) Appoint Washington County Treasurer as Tax Collector for the 2023-2024 school year.
- g) Appoint Sandy LaRose (FEH BOCES) as Claims Auditor for the 2023-2024 school year.
- h) Appoint FEH BOCES as Deputy Claims Auditor for the 2023-2024 school year.
- i) Appoint FEH BOCES as Purchasing Agent for the 2023-2024 school year.
- j) Appoint Michele Sherwood as the Records Access Officer for the 2023-2024 school year.
- k) Appoint Michele Sherwood as the Records Management Officer for the 2023-2024 school year.
- l) Appoint Richard R. DeMallie, Ed. D. as Data Privacy Officer for the 2023-2024 school year.
- m) Appoint Richard R. DeMallie, Ed. D. as Data Protection Officer for the 2023-2024 school year.

2. The Board President administered the Loyalty Oath to Keaysie Ferguson, the District Clerk/Clerk of the Board.

3. The District Clerk administered the Loyalty Oath to Richard DeMallie, the Clerk Pro-Tem.

B. School District Dignity Act Coordinators

Motion made by Amanda Durkee, seconded by Timothy Clark to approve items B.1-2. Motion carried 5-0.



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1. Appoint Joanna Scotch and Deborah LeBarron as Building Level DASA Coordinators for the 2023-2024 school year.
 2. Appoint Erin Russo as District Level DASA Coordinators for the 2023-2024 school year.
- C. School District Title IX Coordinators/Investigators**
Motion made by John Guglielmo, seconded by Timothy Clark to approve items C.1-3. Motion carried 5-0.
1. Appoint Erin Russo as Title IX Compliance Coordinator for the 2023-2024 school year.
 2. Appoint Rachel Risetto as Title IX Compliance Investigator for the 2023-2024 school year.
 3. Appoint Erin Russo as Title IX Compliance Decision Maker for the 2023-2024 school year.
- D. School District Attorney**
Motion made by Ella Collins, seconded by Amanda Durkee to approve items D.1-2. Motion carried 5-0.
1. Appoint Girvin and Ferlazzo as School District Attorney (General Counsel) for the 2023-2024 school year.
 2. Appoint Barclay Damon as School District Attorney (Bond Counsel) for the 2023-2024 school year.
- E. School District Auditors**
1. Motion made by John Guglielmo, seconded by Timothy Clark to approve the appointment of The Bonadio Group as School District Independent External Auditor for the 2023-2024 school year. Motion carried 5-0.
- F. School District Physician**
1. Motion made by Amanda Durkee, seconded by John Guglielmo to approve the Appoint Hudson Headwaters as School District Physician for the 2023-2024 school year. Motion carried 5-0.
- G. School District Dentist**
1. Motion made by John Guglielmo, seconded by Timothy Clark to approve the appointment of Hudson Headwaters as the School District Dentist for the 2023-2024 school year. Motion carried 5-0.
- H. School District Consultants**
Motion made by Timothy Clark, seconded by Ella Collins to approve items H.1-4. Motion carried 5-0.
1. Appoint Northern Insuring as School District Insurance Consultant for the 2023-2024 school year.
 2. Appoint Pupil Benefit as School District Student Accident Insurance Carrier for the 2023-2024 school year.
 3. Appoint Tetra Tech as School District Architect for the 2023-2024 school year.
 4. Appoint Bernard P. Donegan, Inc. for School District Financial Consulting Services for the 2023-2024 school year.
- I. Other School District Designees**
Motion made by Amanda Durkee, seconded by Ella Collins to approve items I.1a-1g. Motion carried 5-0.



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1. Building Maintenance

- a) Appoint Steve Neron as Asbestos (LEA) Designee for the 2023-2024 school year.
- b) Appoint Steve Neron as Integrated Pest Management (IPM) Coordinator for the 2023-2024 school year.
- c) Appoint Steve Neron as Program Administrator of the Blood-Borne Pathogen Exposure Control Plan for the 2023-2024 school year.
- d) Appoint Steve Neron as Health and Safety Designee for the 2023-2024 school year.
- e) Appoint Steve Neron as Public Access Defibrillation (PAD) Coordinator for the 2023-2024 school year.
- f) Appoint Steve Neron as EPA Lead-Based Paint Renovation, Repair and Painting (RRP) Program Coordinator for the 2023-2024 school year.
- g) Appoint Steve Neron Americans with Disabilities Act (ADA) Coordinator for the 2023-2024 school year.

Motion made by Timothy Clark, seconded by Amanda Durkee to approve items I.2a-2g. Motion carried 5-0.

2. Business Office

- a) Appoint Michele Sherwood as HIPAA Compliance Officer for the 2023-2024 school year.
- b) Appoint Michele Sherwood as the Central Treasurer for Extra-Classroom Accounts for the 2023-2024 school year.
- c) Appoint Erin Russo and Charles Perkins as the Assistant Central Treasurers for Extra-Classroom Accounts for the 2023-2024 school year.
- d) Appoint Charles Perkins (FEH BOCES) District Treasurer and Michele Sherwood as Deputy Treasurer to execute banking transactions for the 2023-2024 school year.
- e) Appoint Michele Sherwood as Central Treasurer and Charles Perkins (FEH BOCES) Assistant Central Treasurer to execute banking transactions for student funds accounts for the 2023-2024 school year.
- f) Appoint Charles Perkins (FEH BOCES) District Treasurer to invest District for the 2023-2024 school year.
- g) Appoint Michele Sherwood as Free/Reduced Lunch Review/Verification Official for the 2023-2024 school year.

Motion made by Ella Collins, seconded by Timothy Clark to approve items I.3a-3b. Motion carried 5-0.

3. Guidance

- a) Appoint Joanna Scotch as Substance Use Related Services Coordinator for the 2023-2024 school year.
- b) Appoint Joanna Scotch as the McKinney-Vento Liaison for the 2023-2024 school year.

4. Science



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- a) Motion made by Timothy Clark, seconded by Amanda Durkee to approve the appointment of Hillary Potter as Chemical Hygiene Officer for the 2023-2024 school year.

Motion made by Ella Collins, seconded by Timothy Clark to approve items I.5a-5g. Motion carried 5-0.

5. Administration

- a) Appoint Richard R. DeMallie, Ed. D. as Free/Reduced Lunch Hearing Official for the 2023-2024 school year.
- b) Appoint Erin Russo and Richard R. DeMallie, Ed. D. as Civil Rights Compliance Officers for the 2023-2024 school year.
- c) Appoint Erin Russo as Attendance Officer for the 2023-2024 school year.
- d) Appoint Erin Russo as Building Principal to suspend students in accordance with Ed. Law for the 2023-2024 school year.
- e) Appoint Erin Russo, Richard R DeMallie, Ed. D. and Joyce Long as Lead Teacher Evaluators for the 2023-2024 school year.
- f) Appoint Richard R. DeMallie, Ed. D. as Lead Principal Evaluator for the 2023-2024 school year.
- g) Appoint Richard R. DeMallie, Ed. D. as Chief Emergency Officer for the 2023-2024 school year.

Motion made by Ella Collins, seconded by Amanda Durkee to approve items I.6a-6b. Motion carried 5-0.

6. Director of Pupil Services

- a) Appoint Joyce Long as Section 504 Compliance Officer for the 2023-2024 school year.
- b) Appoint Joyce Long as Medicaid Compliance Officer for the 2023-2024 school year.

J. Designate Official Depositories

Motion made by John Guglielmo, seconded by Amanda Durkee to approve items J.1-2. Motion carried 5-0.

- 1. Appoint Glens Falls National Bank as School District Bank Depositories for the 2023-2024 school year.
- 2. Appoint Glens Falls National Bank as School District Bank of Record for the 2023-2024 school year.

VII. Annual Policy Review and Adoption

Motion made by Amanda Durkee, seconded by Timothy Clark to approve the items A-G. Motion carried 5-0.

- A. Re-Adopt Policy 6110 - Code of Ethics for Board Members and All District Personnel
- B. Re-Adopt Policy 7550 - Dignity for All Students
- C. Re-Adopt Policy 8260 - Parent and Family Engagement
- D. Re-Adopt Policy 7110 - Comprehensive Student Attendance



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- E. Re-Adopt Policy 3410 - Code of Conduct on School Property
- F. Re-Adopt Policy 5220 - District Investments
- G. Re-Adopt Policy 5410 - Purchasing: Competitive Bidding and Offering

VIII. District Safety Plan

- A. Motion made by John Guglielmo, seconded by Timothy Clark to open the 30-day comment period for the District Safety Plan today, July 10, 2023 and close the comment period on August 9, 2022, as required by NYSED. Motion carried 5-0.

IX. Recognition of Successes - None

X. Community Comments - None

XI. Presentations - None

XII. Reports:

A. Board Committee Reports

- 1. Budget, Finance and Audit Committee
 - a) Met tonight
- 2. Personnel, Grievance and Negotiations Committee
- 3. Curriculum and Instruction Committee
- 4. Policy Review Committee
 - a) Amanda Durkee will send an email with dates for July
- 5. Athletic Committee
 - a) Scheduled a meeting for 8/7/23 at 6pm
- 6. Strategic Planning Committee
- 7. Health & Safety of Buildings & Grounds
- 8. Capital Project Committee
 - a) Met 6/20/23 = notes included in board packets

B. Superintendent Report

- 1. Jr./Sr. High Award Ceremonies happened in June = there are discussions at looking at moving these ceremonies to evenings so that parents can attend
- 2. Thank you to Gregg Diefenbach for his service to FEUFSD which ended 6/30
- 3. Pre-K Graduation with River Jack Z, Kindergarten Graduation and 5th Grade Moving up ceremonies were all great
- 4. Graduation of Class of 2023 had to be moved inside due to weather but it was very well done
- 5. Thank you again to Mindy Gregory for her 26 years of service and all that she did for graduation
- 6. Thank you again to James Donahue for 5 years of Board of Education service
- 7. Open positions for ELA, School Psychologist and Special Education Teacher found candidates and they are put forth for approval in this agenda
- 8. Summer Academy K-8 started 7/5 = 80% attendance at this time



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9. Summer Credit Recovery started 7/5 = had 17 students registered
10. Town Historian, Paul McCarty, will be doing a walkthrough of the Annex Building 7/12
11. Storage in the school is hard to come by = may need to look into this for a capital project
12. Mystery Readers have been coming to Summer Academy
13. 7/31 = Strategic Planning Committee Forum for BOCES, board is invited to attend
14. 8/2 = Virtual Safety Event/tabletop exercises, Richard DeMallie will be attending
15. 8/1 = New Meadow will begin setting up their new classroom
16. Cafeteria will be getting new layout and tables before start of new school year
17. Unified Bocce is happening = will be working with FETA on developing stipend

C. Building Principal Report - absent

D. Pupil Services Report

1. Since we are a district that has been classified as having too many Caucasian students placed out of district, adding a special education classroom to be offered at Fort Edward will bring this number down and offer students the opportunity to stay in district. Additionally, this classroom has been put out to the area schools in Washington County and we received interest from three additional students (from Hartford and Argyle) and will contract with them to provide services. Phyllis Cleveland has volunteered to take the lead on this program.
2. Last year there were 28 students out of district, down to 12 out of district for next year = this is due to graduation, students moving out of district and growing our Life Skills classrooms.
3. De-escalation and restraint training may end up being a requirement for all staff by September but waiting for clarification from State Education; we do have a small team currently trained.
4. Transportation cost changes due to bringing students back into district = district savings.
5. Amanda Durkee noted that fulfilling the needs of the state through the audit and being removed from the list of not following through on evaluations, etc. is a great accomplishment.

E. Building Maintenance Report

1. Classroom Cleaning Schedule/Floor Scrubbing is ahead of schedule
 - a) Worked on 3rd floor of High School during Regents Testing as that floor was not used
 - b) 2nd floor of High School almost finished
 - c) Finished existing New Meadow classrooms
 - d) Now working on Elementary 2nd Floor
2. Making moves within the building
 - a) Business Office moved downstairs today
 - b) Multiple room cleanouts for the new New Meadow rooms
 - c) Storage room will need to be moved in order to bring new classroom room
3. Almost ready to fire boilers = we will need to treat the boiler water but this is part of the emergency boiler project.



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- a) Richard DeMallie also noted that chemicals used to treat the water in the boilers could have repercussions as some pipes might not be able to handle them, etc.
4. Annex Building needs to be cleaned out = will be working on figuring out which items can be thrown away from drama club productions and prom.
5. Richard DeMallie noted that the roof repair to the bus garage has been fixed.
6. Richard DeMallie further noted that the air conditioning to the network server room is down and Steve has been working to get that fixed, but has been getting fans in there to try and cool them down.
7. Richard DeMallie mentioned that Industrial Appraisal came in and did a fixed asset investigation and appraisal of the buildings and fixed assets. They rated our school building as poor; this, however, gives us a good starting point for what should be included in the capital project.
8. Thomas Roche and Richard DeMallie thanked Steve and the Buildings and Grounds crew for all of their hard work moving and cleaning, especially in the heat of the building with no air conditioning.

XIII. Discussion Items

A. Page Toomey

1. Ms. Toomey had requested to address the board but was unable to attend the July 10th meeting and did not ask to reschedule.

B. BOE Retreat

1. Tom will send potential dates out for this
2. Richard DeMallie would like to suggest Thomas Ciaccio to facilitate this, he is not available 8/3-8/13 though

C. School Improvement Coordinator

1. Richard DeMallie discussed that the TOSA would likely assist with Character Education in Elementary, the Positivity Project 6-12 (PBIS initiative), an attendance task force and assisting with supervisory duties in the lunchroom, hallways, events, etc. This position would allow administration to focus on strategic planning and family outreach. Richard DeMallie believes that this would allow Erin Russo to focus more on instructional leadership rather than just “putting out fires”.
2. John Guglielmo asked if there were things that could be addressed at the root level where the principal would not need to be involved and, if so, why is that not happening so that there are less “fires to put out”. Richard DeMallie responded saying that he does not think that anyone is just passing things off and that Erin Russo is called by the main office or social worker or for discipline or matters that have already been addressed to the level appropriate by a teacher. He further clarified that it is not just discipline but it is also testing (which ordering, training, scoring, sending to the state takes quite a bit of time), it is also classroom observations and it is also everyday items like field trips, questions about things happening in the school and classroom.
3. Thomas Roche added that we should take advantage of the opportunity to bring more helping hands and move our programs and school forward while we are in such good standing financially, etc.



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4. Amanda Durkee clarified that the Coordinator for School Improvement would be a Teacher on Special Assignment (TOSA) and that it is a one-year approval. She further noted that for classrooms with only one section, we need to be looking at enrollment numbers as well as needs of the students/student population and re-evaluating to ensure that we are not overloading a classroom by not having two sections. She requested that the board be provided with updates on duties and assessment of needs for the TOSA.

D. School Resource Officer

1. Richard Demallie noted that the board does not approve a creation of a position since this is a Washington County position that is contracted, we simply would approve the contract of the individual. Unfortunately, there are currently no interested applicants, but the Sheriff's Office will begin reaching out to try and find one. Richard DeMallie asked for the board consensus to move forward with this.
2. Timothy Clark noted that he was not in favor of this position and did not feel that it would improve security. He further noted that, for instance, a resource officer would not have been able to prevent the swatting incident that recently occurred.
3. Thomas Roche respectfully disagreed, stating that he felt that a resource officer is a good deterrent for criminal behavior inside and outside of the school. He noted that they integrate themselves with the school and students become friendly and engaged with the officer and often have more respect for policing and law enforcement. He also stated that a resource officer could investigate further into swatting incidents or bomb threats and would be able to be at the front door in the event of an intruder, etc.
4. Amanda Durkee noted that in her personal career at Johnsbury when they were discussing bringing on a resource officer she didn't feel it was necessary either. Now that she has worked with one, she has found that having assistance during crisis management everyday is helpful.
5. Timothy Clark added that he would rather see money spent on resources like another social worker. John Guglielmo responded that a social worker is not going to stop an armed intruder. Thomas Roche responded that those resources are definitely something that can or should be looked at in the future but he feels that now is the time to bring in a resource officer. Amanda Durkee thanked Timothy Clark for asking great questions about the resource officer in the last meeting and to Richard DeMallie for providing answers to those questions via the Sheriff's Office.
6. Audra Aul commented that her daughter, student board member Ella Aul, had polled the students and students want a resource officer and feel that they would be safer with one in the school. She noted that a resource officer gives positive interaction with law enforcement where students may be currently only encountering negative interactions (i.e. parents being arrested).
7. Maggie Torra commented she would appreciate having support in her daily task of elementary student dismissal as there were multiple times this year where she did not feel safe.
8. After this discussion, Board opinion was gathered and the majority of the Board members in attendance agreed to allow Richard DeMallie to move forward with this position.



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XIV. Consent Agenda

Motion made by Timothy Clark, seconded by Ella Collins to approve items A-E. Motion carried 5-0.

- A. Approve the minutes for the Board Meeting held June 12, 2023.
- B. Approve the Treasurer Reports for June as included in the Board packets.
- C. Approve the Budget Transfers for June as included in the Board packets.
- D. Approve the Warrants and Claims for June as included in the Board packets.
- E. Approve the CSE/CPSE Recommendations for June as included in the Board packets.

- F. Motion made by Timothy Clark, seconded by John Gugliemlo to approve the 2023-2024 Board Meeting Schedule as included in the Board packets. Timothy Clark asked why the July meeting was scheduled so early. Keaysie Ferguson explained that NYSED lists reorganizational board meetings as the first Tuesday of the month (unless that day is a holiday, then it should be the first Wednesday of the month). She further noted that NYSED also stated that it can be any time within the first 15 days of July so the board could change the date to the second Monday if they so choose. The board decided to keep the July date as scheduled to be as close to July 1 as possible. The scheduled August date presented a conflict for Thomas Roche and the board agreed to move the August meeting to August 21, 2023. Motion carried 5-0.

Motion made by Timothy Clark, seconded by Amanda Durkee to approve items G and H1-6. Motion carried 5-0.

- G. Approve the designation of The Post Star as newspaper of record for the 2023-2024 school year.
- H. Superintendent Authorization
 - 1. Authorize Richard D. DeMallie, Ed. D. to certify payroll beginning July 1, 2023 and ending at the 2024-2025 reorganizational meeting.
 - 2. Authorize Richard D. DeMallie, Ed. D. to authorize attendance at educational conferences and with designated expenses for the 2023-2024 school year.
 - 3. Authorize Richard D. DeMallie, Ed. D. to approve budget transfers, in accordance with the Board policy, beginning July 1, 2023 and ending at the 2023-2024 reorganizational meeting.
 - 4. Authorize Richard D. DeMallie, Ed. D. to sign contracts with Board approval for the 2023-2024 school year.
 - 5. Authorize Richard D. DeMallie, Ed. D. to apply for grants in aid (state and federal) for the 2023-2024 school year.
 - 6. Authorize Richard R. DeMallie, Ed. D., Superintendent, as the representative of the District to make all determinations regarding the eligibility of students to enroll, on a tuition or tuition-free basis, in the schools of the District. This designation affords Richard R. DeMallie, Ed. D., Superintendent, all rights and responsibilities pursuant to Part 100.2 of the regulations of the Commissioner of Education.

- I. Motion made by Timothy Clark, seconded by John Guglielmo to approve approve the base non-resident individual tuition rates as follows, additional charges for additional services as allowed and or required by law will affect the final non-resident tuition billed on a case by case basis (tuition subject to change as the final numbers come out late August - September).



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- 1.K-6 Regular Education: \$2,519
- 2.K-6 Special Education: \$10,134
- 3.7-12 Regular Education: \$6,199
- 4.7-12 Special Education: \$12,814

Motion carried 5-0.

Motion made by Timothy Clark, seconded by Amanda Durkee to approve items J-O. Motion carried 5-0.

- J. Approve the Board Members to attend Board related conferences and trainings at District expense for the 2023-2024 school year.
- K. Approve the adoption of the current IRS Standard Mileage rate for business use of personal vehicles for the 2023-2024 school year.
- L. Approve the adoption of the U.S. General Services Administration Per Diem Rates for New York for the 2023-2024 school year for reimbursable lodging and meal charges, including gratuities, for employees traveling for district-related business; and approve the adoption of the applicable GSA rates for business-related outside of New York State, when said travel has been approved by the Superintendent or designee.
- M. Approve the bonding of all persons and positions required by law or regulations to be bonded in accordance with Public Officers Law, Section 11 and Commissioners Regulation 8 NYCRR 170 for the 2023-2024 school year.
- N. Approve the list of Impartial Hearing Officers, as provided by NYS Education Department, in the event such a hearing is requested by the parent of a student with a disability for the 2023-2024 school year.
- O. Approve the Fort Edward UFSD to participate in BOCES and other governmental agencies cooperative bidding.
- P. Motion made by Timothy Clark, seconded by Amanda Durkee to approve the following resolution:

District Level Administrative Coverage

BE IT RESOLVED, that the Board of Education recognizes that there may be occasions when the Superintendent of Schools is unavailable or unable to perform the day-to-day responsibilities of his position due to injury or illness.

BE IT RESOLVED, that if the Superintendent of Schools is temporarily absent due to injury or illness, all authority under New York State law, Board policy, District procedure, and any other statutory or Board delineated authority to perform day-to-day operations of the school district shall be temporarily transferred to the Director of Pupil Services.

BE IT RESOLVED, that if the Superintendent of Schools and the Director of Pupil Services are unable or unavailable to perform said duties, delineated authority to perform day-to-day operations of the school district shall be temporarily transferred and delegated to the Building Principal.

BE IT FURTHER RESOLVED, that the Board of Education shall approve this resolution annually at its reorganizational meeting, and make any adjustments as necessary.



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Amanda Durkee inquired why the coverage would default to the Director of Pupil Services first, rather than the Building Principal. Richard DeMallie explained that Directors typically have district level certification, whereas Building Principals have building level certification; therefore, in the event of his absence, having someone with district level certification for coverage makes more sense. Motion carried 5-0.

- Q. Motion made by Ella Collins, seconded by Timothy Clark to approve the following resolution:

Building Level Administrative Coverage

BE IT RESOLVED, in the event that the Building Principal is not physically present in the Fort Edward Union Free School District on one or more days (or portions thereof) during the 2023-2024 school year, the Director of Pupil Services be appointed for all short-term discipline matters pursuant to Section 3214 of the New York State Education Law; and

BE IT FURTHER RESOLVED, that the District Clerk shall forward a copy of this resolution to each of the above referenced persons.

Motion carried 5-0.

- R. Motion made by John Guglielmo, seconded by Timothy Clark to approve the following resolution:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the signature of the District Treasurer, Charles Perkins and Deputy District Treasurer, Michele Sherwood, each individually, as having authorization for checks, and **BE IT FURTHER RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent, approve checks to be signed with the facsimile signature of the District Treasurer or Deputy District Treasurer, as reproduced on the check signer.

Motion carried 5-0.

- S. Motion made by John Guglielmo, seconded by Timothy Clark to approve the following resolution:

BE IT RESOLVED, Whereas, the Fort Edward Board of Education desires to protect the Board and all its employees, as defined in the NYS Public Officers Law Section 18, to the fullest extent possible; and Whereas, Section 19 of the NYS Public Officers Law allows the Board to provide for the defense and indemnification of its members and of its employees, pursuant to the terms of that section, and Whereas, it is the intent of the Board to provide such defense and indemnification, to supplement any other defense or indemnification protection conferred by other laws, rules, or regulations; Be it resolved that the BOE hereby adopts all the protections of Section 18 of the NYS Public Officers Law for its board members and employees, as defined therein, subject to the procedural requirements of that section. Be it further resolved that the benefits provided pursuant to Section 18 of the NYS Public Officers Law shall supplement and be available in addition to the defense or indemnification protection conferred by other enactments.

Motion carried 5-0.



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- T. Motion made by Amanda Durkee, seconded by Timothy Clark to approve the following resolution:

BE IT RESOLVED, that the Fort Edward School District hereby establishes 6.0 hours as the standard work day for its Civil Service employees in the 2023-2024 school year, and will report days worked to New York State and Local Employees' Retirement System based on the timekeeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Account Clerk Typist
Building Maintenance Mechanic
Bus Driver
Cleaner
Cleaner PT
Food Service Helper
Teacher Aide
Typist

Ella Collins questioned why it was listed as 6 hours. Keaysie Ferguson explained that the NYS Retirement System requires that we approve a standard work day for the basis of retirement calculation and our minimum hour standard work day is 6 hours. Motion carried 5-0.

XV. Personnel Consent Agenda:

Thomas Roche read the following: All appointments are subject to change and compensation proration, pending emergency school closing and required reductions in force. All coaching appointments are made pending completion and verification of all required coaching credentials, with the stipend per FETA contract commensurate with experience and no other salary or benefits. All coaching, extracurricular appointments are subject to reduction and compensation proration, pending final student enrollment numbers, and pending the outcome of any potential mergers and emergency school closings.

Motion made by Ella Collins, seconded by John Guglielmo to approve items A-DD. Amanda Durkee asked for clarification as to why Item N was only effective through February 13. Keaysie Ferguson responded that this was because the individual that Stephanie was mentoring started February 13, 2023 and we wanted to ensure that it was reflective of one full year. Amanda Durkee also questioned if Item U stipend was per season, but only if there is a sport during that season. Richard DeMallie confirmed that Kilee would only get a stipend if there was a Unified Sport occurring in that season. Motion carried 5-0.

- A. Appoint Joanna Scotch as Co-National Honor Society Advisor, effective July 10, 2023, at a stipend rate of \$264 (½ of the stipend), as per the FETA Contract.
- B. Appoint Ryan Herman as Co-National Honor Society Advisor, effective July 10, 2023, at a stipend rate of \$264 (½ of the stipend), as per the FETA Contract.
- C. Appoint Laurie Desourdy as Co-Senior Class Advisor, effective July 10, 2023, at a stipend rate of \$704.50 (½ of the stipend), as per the FETA Contract.



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- D. Appoint Heather Havens as Co-Senior Class Advisor, effective July 10, 2023, at a stipend rate of \$704.50 (½ of the stipend), as per the FETA Contract.
- E. Appoint Amber Bement as Co-Junior Class Advisor, effective July 10, 2023, at a stipend rate of \$766 (½ of the stipend), as per the FETA Contract.
- F. Appoint Melissa Rosenthal as Co-Junior Class Advisor, effective July 10, 2023, at a stipend rate of \$766 (½ of the stipend), as per the FETA Contract.
- G. Appoint Page Toomey as Sophomore Class Advisor, effective July 10, 2023, at a stipend rate of \$1104, as per the FETA Contract.
- H. Appoint Samantha Markham as Freshman Class Advisor, effective July 10, 2023, at a stipend rate of \$1104, as per the FETA Contract.
- I. Appoint Nelson Chase as Co-Yearbook Advisor, effective July 10, 2023, at a stipend rate of \$1031 (½ of the stipend), as per the FETA Contract.
- J. Appoint Marianne Stark as Co-Yearbook Advisor, effective July 10, 2023, at a stipend rate of \$1031 (½ of the stipend), as per the FETA Contract.
- K. Appoint Peter Prindle as Yearbook Business Advisor, effective July 10, 2023, at a stipend rate of \$1375, as per the FETA Contract.
- L. Appoint Lorrinda Neddo as Outing Club Advisor, effective July 10, 2023, at a stipend rate of \$204, as per the FETA Contract.
- M. Appoint Marianne Stark as Mentor Coordinator, effective July 10, 2023, at a stipend rate of \$1500, as per the FETA Contract.
- N. Appoint Stephanie Iulucci as Mentor, effective July 10, 2023 and ending February 13, 2024, at a rate of pay of \$550 (a proration of the \$1000 stipend), as per FETA contract.
- O. Appoint Lisa Corlew as High School Student Council Advisor, effective July 10, 2023, at a stipend rate of \$791, as per the FETA Contract.
- P. Appoint Jodi Brewer as Elementary Student Council Advisor, effective July 10, 2023, at a stipend rate of \$791, as per the FETA Contract.
- Q. Appoint Hillary Potter as Ski Club Advisor, effective July 10, 2023, at a stipend rate of \$714, as per the FETA Contract.
- R. Appoint Peter Prindle as Co-Key Club Advisor, effective July 10, 2023, at a stipend rate of \$153 (½ of the stipend), as per the FETA Contract.
- S. Appoint Melissa Rosenthal as Co-Key Club Advisor, effective July 10, 2023, at a stipend rate of \$153 (½ of the stipend), as per the FETA Contract.
- T. Appoint Marianne Stark as Drama Club Advisor, effective July 10, 2023, at a stipend rate of \$1162, as per the FETA Contract.
- U. Appoint Kilee Westad as Youth Activation Committee Advisor, effective July 10, 2023, at a stipend rate of \$800 per season, as per the FETA Contract.
- V. Appoint John Boucher as Co-Trap Club Advisor, effective July 10, 2023, at a stipend rate of \$233.33 (⅓ of the stipend), as per the FETA Contract.
- W. Appoint Ryan Herman as Co-Trap Club Advisor, effective July 10, 2023, at a stipend rate of \$233.33 (⅓ of the stipend), as per the FETA Contract.
- X. Appoint Krista Britt as Co-Trap Club Advisor, effective July 10, 2023, at a stipend rate of \$233.33 (⅓ of the stipend), as per the FETA Contract.



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- Y. Appoint Katlyn Singleton as Athletic Director, effective July 10, 2023, at a stipend rate of \$7650, as per the FETA Contract.
- Z. Appoint Laurie Desourdy as Chaperone, effective July 10, 2023, at a rate of \$47 per event, as per the FETA Contract.
- AA. Appoint Laurie Desourdy as Detention Monitor, effective July 10, 2023, at a rate of \$17.34 per hour, as per the FETA Contract.
- BB. Appoint Jim Eggleston as Shot Clock Operator, effective July 10, 2023, at a rate of \$40 per night.
- CC. Appoint Tonya Jo Humiston as Scoreboard Operator, effective July 10, 2023, at a rate of \$50 per night.
- DD. Appoint Ryan Herman as Public Information Specialist, effective July 10, 2023, at a rate of pay \$4,000.

XVI. Coaching Consent Agenda:

- A. Motion made by John Guglielmo, seconded by Timothy Clark to appoint Jeff Durkee as Modified Football Coach, effective July 10, 2023, at a rate of \$4344 (Scale C, Year 6), as per the FETA Contract. Motion carried 4-0-1. Amanda Durkee abstained.

Motion made by John Guglielmo, seconded by Timothy Clark to approve items B-E. Motion carried 5-0.

- B. Appoint Hunter Stratton as Boys Varsity Basketball Coach, effective July 10, 2023, at a rate of \$5290 (Scale A, Year 5), as per the FETA Contract.
- C. Appoint John Boucher as Boys Modified Basketball Coach, effective July 10, 2023, at a rate of \$4344 (Scale C, Year 6), as per the FETA Contract.
- D. Appoint Katlyn Singleton as Girls JV Basketball Coach, effective July 10, 2023, at a rate of \$4080 (Scale B, Year 2), as per the FETA Contract.
- E. Appoint Page Toomey as Girls Modified Basketball Coach, effective July 10, 2023, at a rate of \$3685 (Scale C, Year 2), as per the FETA Contract.

- F. Motion made by John Guglielmo, seconded by Timothy Clark to appoint Jeff Durkee as Varsity Baseball Coach, effective July 10, 2023, at a rate of \$4810 (Scale B, Year 6), as per the FETA Contract. Motion carried 4-0-1. Amanda Durkee abstained.

Motion made by John Guglielmo, seconded by Timothy Clark to approve items G-T. Motion carried 5-0.

- G. Appoint Jeff Tully as JV Baseball Coach, effective July 10, 2023, at a rate of \$4344 (Scale C, Year 6), as per the FETA Contract.
- H. Appoint Jason Brayman as Modified Baseball Coach, effective July 10, 2023, at a rate of \$2921 (Scale E, Year 2), as per the FETA Contract.
- I. Appoint Jodi-Ann Brewer as Varsity Softball Coach, effective July 10, 2023, at a rate of \$3849 (Scale B, Year 1), as per the FETA Contract.
- J. Appoint Charles Perkins as Co-JV Softball Coach, effective July 10, 2023, at a rate of \$1842.50 (½ of Scale C, Year 2), as per the FETA Contract.



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- K. Appoint Catherine Briscoe as Co-JV Softball Coach, effective July 10, 2023, at a rate of \$1842.50 (½ of Scale C, Year 2), as per the FETA Contract.
- L. Appoint Page Toomey as Modified Softball Coach, effective July 10, 2023, at a rate of \$3214 (Scale E, Year 4), as per the FETA Contract.
- M. Appoint John Boucher as Golf Coach, effective July 10, 2023, at a rate of \$3849 (Scale E, Year 3), as per the FETA Contract.
- N. Appoint Christina Durkee as Varsity Girls Volleyball Coach, effective July 10, 2023, at a rate of \$5476 (Scale A, Year 6), as per the FETA Contract.
- O. Appoint Amelia Taylor as JV Girls Volleyball Coach, effective July 10, 2023, at a rate of \$4325 (Scale B, Year 3), as per the FETA Contract.
- P. Appoint Jodi-Ann Brewer as Modified Girls Volleyball Coach, effective July 10, 2023, at a rate of \$3472 (Scale C, Year 1), as per the FETA Contract.
- Q. Appoint Nelson Chase as Bowling Coach, effective July 10, 2023, at a rate of \$3444 (Scale E, Year 6), as per the FETA Contract.
- R. Appoint Krista Britt as Volunteer Bowling Coach Assistant, effective July 10, 2023.
- S. Appoint Nelson Chase as Unified Bowling Coach, effective July 10, 2023, at a rate of \$2927.40 (85% of Scale E, Year 6), as per the FETA Contract.
- T. Appoint Jeff Tully as Co-Weight Training Advisor, effective July 10, 2023, at a rate of \$2323.50 (½ of Scale B, Year 5), as per the FETA Contract.

- U. Motion made by John Guglielmo, seconded by Timothy Clark to appoint Jeff Durkee as Co-Weight Training Advisor, effective July 10, 2023, at a rate of \$2323.50 (½ of Scale B, Year 5), as per the FETA Contract. Motion carried 4-0-1. Amanda Durkee abstained.

XVII. Action:

- A. Motion made by Amanda Durkee, seconded by Ella Collins to approve the following resolution:
RESOLUTION to ratify the Memorandum of Agreements by and between the Fort Edward Union Free School District and the Fort Edward Union Free School District Support Staff Organization, dated June 16, 2023 for a successor Collective Bargaining Agreement, dated July 1, 2021 through June 30, 2024.
Motion carried 5-0.

- B. Motion made by Timothy Clark, seconded by John Guglielmo to approve the following resolution:
RESOLUTION to ratify the Memorandum of Agreement by and between the Fort Edward Union Free School District and the Fort Edward Administrators' Association, dated June 23, 2023 for a successor Collective Bargaining Agreement, dated July 1, 2022 through June 30, 2025.
Motion carried 5-0.

- C. Motion made by Amanda Durkee, seconded by Ella Collins to approve the following resolution:
RESOLUTION to approve the Addendum for Secretary to the Superintendent, dated June 28, 2023.



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Motion carried 5-0.

- D. Motion made by John Guglielmo, seconded by Amanda Durkee to approve the following resolution:

WHEREAS, the District is in receipt of Elementary and Secondary School Emergency Relief Funds (“ESSER”) and is obligated to use such funds to address pandemic learning loss and invest in infrastructure and programs to open and operate safely; and

WHEREAS, the District has extensively reviewed its areas of need and has made recommendations as to appropriate allocation of the ESSER funds.

THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the application for, and receipt and expenditure of ESSER funds for \$827,480 for salaries of personnel to support programs that shall support learning loss through implementation of evidence-based interventions.

BE IT FURTHER RESOLVED, that this authorization shall be effective immediately.

Motion carried 5-0.

- E. Motion made by John Guglielmo, seconded by Timothy Clark to approve the following resolution:

RESOLVED, that the Board of Education hereby creates the following positions, effective June 28, 2023:

1 Special Education Teacher

1 Teacher Assistant

1 Teacher Aide

1 School Improvement Coordinator

Motion carried 5-0.

- F. Motion made by Ella Collins, seconded by John Guglielmo to approve the following resolution:

**COOPERATIVE BIDDING CAFETERIA COMMODITIES FOR USE IN THE
REGIONAL FOOD SERVICE MANAGEMENT PROGRAM SCHOOL YEAR 2023-2024**

WHEREAS, A number of public school districts have subscribed to the Regional Food Service Management program offered by Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES), and as a result require cafeteria commodities to meet the requirements of this program,

WHEREAS, The School District named below is desirous of participating with other districts in cooperatively bidding the commodities and/or services mentioned above, as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The School District named below is a current client (subscriber) of the Regional Food Service Management program offered by Capital Region BOCES, and

WHEREAS, The School District named below wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate and award bids on their behalf; therefore

BE IT RESOLVED, That the Board of Education of the School District listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates



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the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the school district listed below authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services, and,

BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Motion carried 5-0.

- G. Motion made by John Guglielmo, seconded by Timothy Clark to accept the generous donation of a Tormach 770M CNC Milling Machine (valued at \$31,947.20) from the Fort Edward Teachers Association. Motion carried 5-0.

Motion made by John Guglielmo, seconded by Timothy Clark to approve items H-L. Motion carried 5-0.

- H. Approve the disposal of the fixed assets as listed in the Board packets.
I. Approve the second reading of the following revised policies: #5661 - Wellness
J. Approve the contract for services between the Fort Edward UFSD and Special Education Solutions for special education services the 2023-2024 school year.
K. Motion to approve the contract for special education services between the Fort Edward UFSD and Argyle Central School District for the 2023-2024 school year.
L. Motion to approve the contract for special education services between the Fort Edward UFSD and Hartford Central School District for the 2023-2024 school year.

XVIII. Personnel

- A. Motion made by Timothy Clark, seconded by John Guglielmo to accept the letter of resignation from Rebecca Bevacqua, as Speech-Language Pathologist, effective August 31, 2023. Motion carried 5-0.
B. Motion made by Timothy Clark, seconded by Amanda Durkee to accept the letter of resignation from Catherine Briscoe, as School Nurse, effective July 20, 2023. Motion carried 5-0.
C. Motion made by Timothy Clark, seconded by Amanda Durkee to accept the letter of resignation from Christina Limson-Harvey, as ELA Teacher, effective June 26, 2023. Motion carried 5-0.
D. Motion made by Timothy Clark, seconded by John Guglielmo to appoint Tobie Besette as Clerk, effective July 10, 2023, at a rate of \$33,512.37, as per the FESS Contract. Motion carried 5-0.
E. Motion made by Ella Collins, seconded by John Guglielmo to appoint Kathryn Trainor as Transportation Coordinator, effective July 10, 2023, at a rate of \$2,750, as per the FESS Contract. Motion carried 5-0.
F. Motion made by Amanda Durkee, seconded by John Guglielmo to appoint Katherine Murphy as Summer School Speech Pathologist, effective July 1, 2023, at a rate of \$45.64 per hour, as per the FETA Contract. Motion carried 5-0.



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- G. Motion made by John Guglielmo, seconded by Timothy Clark to appoint Theresa Ames as Substitute Bus Driver, effective June 28, 2023, at a rate of \$22.00, as per the FESS Contract. Motion carried 5-0.
- H. Motion made by Timothy Clark, seconded by Amanda Durkee to appoint Therea Ames as Substitute Bus Aide, effective June 28, 2023, at a rate of \$15.35, as per the FESS Contract. Motion carried 5-0.
- I. Motion made by Amanda Durkee, seconded by John Guglielmo to appoint Abigail Erchak as 1.0 ELA Teacher, tenure track, effective August 1, 2023 at a rate of \$48,498, Step 1 MA, per the FETA Contract. Motion carried 5-0.
- J. Motion made by Amanda Durkee, seconded by Timothy Clark to appoint Meghan Widrick as 0.6 School Psychologist, tenure track, effective August 7, 2023 at a rate of \$60,231, Step 11 MA+30, per the FETA Contract. Motion carried 5-0.
- K. Motion made by Timothy Clark, seconded by Amanda Durkee to appoint Allison Dix as 1.0 Special Education Teacher, tenure track, effective September 1, 2023 at a rate of \$48,526, Step 2 MA, per the FETA Contract. Motion carried 5-0.

XIX. Second Public Comment Period - None

XX. Executive Session

Motion made by John Guglielmo, seconded by Timothy Clark to enter into Executive Session at 7:52pm. Thomas Roche stated that Board of Education Members and other individuals invited into executive session are reminded that all matters discussed during executive session must be kept in strict confidence. Motion carried 5-0.

XXI. Return to Public Session

Motion made by John Guglielmo, seconded by Amanda Durkee to return to Public Session at 9:15pm. Motion carried 5-0.

XXII. Adjournment

Motion made by John Guglielmo, seconded by Timothy Clark to adjourn the meeting at 9:17pm. Motion carried 5-0.