



**Fort Edward Union Free School District  
Regular Meeting of the Board of Education  
November 13, 2023 6:30pm**

updated 11/9/23

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call Attendance:** Thomas Roche, Ella Collins, John Guglielmo, Timothy Clark, Taylor Boucher, Audra Aul, Sarah Buschynski
- III. Acceptance of the Agenda**
  - A. Accept the agenda as presented.
- IV. Recognition of Successes**
  - A. **Unified Bocce:** Leah Coss-Bryant, Cameron Fraiser, Aedan Mullen, Maggie Newton, Braden Quinn, Nicholas Robinette-Dixon
- V. Community Comments:**

*A public comment period not to exceed thirty (30) minutes each shall be provided at each business meeting. In an effort to provide an opportunity for all interested speakers, all speakers shall be limited to three (3) minutes during the public comment period. Community members, who wish to address the Board, are requested to complete the speaker request form and submit it to the Clerk of the Board prior to the meeting. Comments regarding agenda items will be taken first. Speakers are reminded of the three-minute time limit. Should the 30 minute time limit expire additional written comments may be taken prior to the meeting's adjournment. A member of the Board or the Superintendent will respond that the BOE received and reviewed the comments.*

*When members of the public speak to the Board, they shall state their name and address, the name of the organization (if any) which they represent, and the agenda item they wish to comment on. Please be aware that by law individual student information or particular personnel issues cannot be discussed at public sessions of the board. The Board will not permit interruptions, slanderous remarks or "name-calling" by speakers or the audience. We take public comment very seriously and careful notes will be taken. However, the board generally does not respond while the meeting is in public session.*
- VI. Presentations**
  - A. Presentation of our Annual Audit by The Bonadio Group
  - B. NYSED State Testing Results
- VII. Reports:**
  - A. **Board Committee Reports**
    - 1. Budget, Finance and Audit Committee
      - a) Met tonight
    - 2. Personnel, Grievance and Negotiations Committee
    - 3. Curriculum and Instruction Committee
    - 4. Policy Review Committee



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- 5. Athletic Committee
- 6. Strategic Planning Committee
- 7. Health & Safety of Buildings & Grounds
- 8. Capital Project Committee
  - a) Met 10/23 = notes included in the BOE packet

- B. Superintendent Report**
- C. Building Principal Report**
- D. Pupil Services Report**
- E. Building Maintenance Report**

**VIII. Discussion Items**

- A. SPO contract amendment

**IX. Consent Agenda**

*Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.*

- A. Approve the minutes for the Board Meeting held October 10, 2023.
- B. Approve the minutes for the Special Board Meeting held November 6, 2023.
- C. Approve the minutes for the Capital Project Committee Meeting held October 23, 2023.
- D. Approve the Treasurer Reports for October as included in the Board packets.
- E. Approve the Budget Transfers for October as included in the Board packets.
- F. Approve the Warrants and Claims for October as included in the Board packets.
- G. Approve the CSE/CPSE Recommendations for October as included in the Board packets

**X. Action:**

- A. Accept the generous donation from Irving Tissue in the amount of \$13,000 for the After School Enrichment Program.
- B. Approve the independent audit reports, for the fiscal year ending June 30, 2023, as presented by The Bonadio Group.
- C. Approve the Independent Audit 2023 Corrective Action Plan.
- D. Approve the Independent Audit 2023 ECAF Corrective Action Plan.
- E. Approve the dissolution of the Curriculum and Instruction Committee:  
**RESOLVED** that the current, standing, Curriculum and Instruction Committee shall be, and is hereby dissolved.  
**RESOLVED FURTHER THAT** the existing members of the committee be and is hereby relieved from their duties of the committee.
- F. Approve the dissolution of the Strategic Planning Committee:  
**RESOLVED** that the current, standing, Strategic Planning Committee shall be, and is hereby dissolved.



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**RESOLVED FURTHER THAT** the existing members of the committee be and is hereby relieved from their duties of the committee.

- G. Approve the dissolution of the Health & Safety of Buildings & Grounds Committee:

**RESOLVED** that the current, standing, Health & Safety of Buildings & Grounds Committee shall be, and is hereby dissolved.

**RESOLVED FURTHER THAT** the existing members of the committee be and is hereby relieved from their duties of the committee.

- H. Approve the following resolution:

**RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY  
PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY**

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, Fort Edward Union Free School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

**NOW THEREFORE, BE IT RESOLVED**, that this Board hereby determines that it is in the interests of the Fort Edward Union Free School District to participate in the NYSMEC, and authorizes and directs Superintendent to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.0845 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are



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authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

- I. Approve the following resolution:

**RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY  
PURCHASING SERVICE (NYSMEC) FOR NATURAL GAS**

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, Fort Edward Union Free School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy . Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

**NOW THEREFORE, BE IT RESOLVED**, that this Board hereby determines that it is in the interests of the Fort Edward Union Free School District to participate in the NYSMEC, and authorizes and directs Superintendent to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$.656 cents per therm for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this



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resolution.

This Resolution shall take effect immediately.

J. Approve the following resolution:

**RESOLUTION** to approve the expenditure of funds as follows:

Mitch Suprenant, former employee with over twenty years of service with the District, shall be entitled to retroactive compensation, based on hours actually worked between July 1, 2021 and January 27, 2023, in the amount of \$846.65.

K. Approve the disposal of the fixed assets as listed in the board packets.

L. Approve the contract for NYSSBA service from November 1, 2023 to June 30, 2024.

M. Approve the contract for BoardDocs LT service from December 1, 2023 to June 30, 2024.

**XI. Designation of Committee Members (due to new board members; 3 maximum)**

A. Budget, Finance and Audit Committee

1.Previous Members: Ella Collins, Thomas Roche, Amanda Durkee, \*Taylor Boucher

B. Policy Review Committee

1.Previous Members: Amanda Durkee, Timothy Clark, Ella Collins \*Thomas Roche

C. Athletic Committee

1.Previous Members: John Guglielmo, Taylor Boucher, Audra Aul

D. Personnel,Grievance and Negotiations Committee

1.Previous Members: Thomas Roche, Ella Collins, John Guglielmo

E. Capital Project Committee

1.Previous Members: John Guglielmo, Thomas Roche, Timothy Clark

**XII. Personnel**

A. Accept the letter of resignation from Hunter Stratton, as Boys Varsity Basketball Coach, effective November 8, 2023.

B. Accept the letter of resignation from Kyle Callanan, as Boys JV Basketball Coach, effective November 8, 2023.

C. Approve the change in title for Isabell Salazar, from Teacher Aide to Teaching Assistant, effective November 7, 2023, at a rate of pay of \$16.79 per hour, as per the FESS contract.

**XIII. Coaching**

A. Approve the appointment of Matthew Stevens, as Boys Varsity Basketball Coach, effective November 13, 2023, at a rate of \$4925 (Scale A, Year 3), as per the FETA Contract.

**XIV. Second Public Comment Period (if needed)**

**XV. Executive Session**

*I need a motion to enter into Executive Session to discuss matters referring to negotiations with a specific entity, as well as the employment of specific individuals.*



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*Any Discussion?*

*Board of Education Members and other individuals invited into executive session are reminded that all matters discussed during executive session must be kept in the strictest confidence.*

*As I see that there is no further discussion we will vote.*

**XVI. Return to Public Session**

**XVII. Adjournment**