



**Fort Edward Union Free School District  
Regular Meeting of the Board of Education  
November 13, 2023 6:30pm  
Board of Education Minutes**

**Members Present:** Thomas Roche, Ella Collins, John Guglielmo, Timothy Clark, Audra Aul, Sarah Buschynski

**Members Absent:** Taylor Boucher

**Others Present:** Richard DeMallie, Keaysie Ferguson, Christopher Rayder, Erin Russo, Steve Neron, Joyce Long, Greg Weeks, Cameron Fraiser, Aedan Mullen, Maggie Newton, Braden Quinn, Nicholas Robinette-Dixon, Peter Prindle, Megan Muñoz, Alan Walther

**I. Call to Order and Pledge of Allegiance**

**II. Acceptance of the Agenda**

A. Motion made by Audra Aul, seconded by Sarah Buschynski to accept the agenda as presented. Motion carried 6-0.

**III. Recognition of Successes**

- A. **Unified Bocce:** Leah Coss-Bryant, Cameron Fraiser, Aedan Mullen, Maggie Newton, Braden Quinn, Nicholas Robinette-Dixon
1. Richard DeMallie thanked Unified Bocce Coach, Peter Prindle, and YAC advisor, Kilee Westad, for their efforts with the Unified Bocce program in its first year.
  2. Peter Prindle addressed the board and noted that the Director of the Program from the Special Olympics, Lee Howard, presented the Fort Edward School with a certificate of recognition. Mr. Prindle hopes that the certificate can make its way into the trophy case.

**IV. Community Comments:**

Thomas Roche read the following:

A public comment period not to exceed thirty (30) minutes each shall be provided at each business meeting. In an effort to provide an opportunity for all interested speakers, all speakers shall be limited to three (3) minutes during the public comment period. Community members, who wish to address the Board, are requested to complete the speaker request form and submit it to the Clerk of the Board prior to the meeting. Comments regarding agenda items will be taken first. Speakers are reminded of the three-minute time limit. Should the 30 minute time limit expire additional written comments may be taken prior to the meeting's adjournment. A member of the Board or the Superintendent will respond that the BOE received and reviewed the comments.

When members of the public speak to the Board, they shall state their name and address, the name of the organization (if any) which they represent, and the agenda item they wish to comment on. Please be aware that by law individual student information or particular personnel issues cannot be discussed at public sessions of the board. The Board will not permit interruptions, slanderous remarks or "name-calling" by speakers or the audience. We take public comment very seriously and careful notes will be taken. However, the board generally does not respond while the meeting is in public session.



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Megan Muñoz, residing at 8 Chestnut Street, addressed the board inquiring about sports options for her children, who are enrolled in private school. Ms. Muñoz noted that she had run into Dan Boucher and that he stated that her younger child would be able to play youth basketball as it is not associated with the school. She further noted that Erin Russo confirmed this during their phone conversation today. She stated that she was concerned about her thirteen year old daughter who would like to play sports. Ms. Muñoz cited NYS Regulation 135.4, which she believed to say that students in grades 9-12 could participate in sports so long as they are enrolled in three classes in the school and a physical education class. She noted that her daughter is in 7th grade and that she is hoping to get her enrolled to play basketball, which starts Monday.

Thomas Roche asked if Ms. Muñoz was aware of the board of education's policy regarding children that do not attend school at Fort Edward School. Ms. Muñoz noted that she could not find anything in our board of education policy regarding students that do not attend the school, she could only find the aforementioned NYS regulation 135.4.

Ms. Muñoz, lastly, inquired what the next steps would be and if policy needed to/could be changed. Thomas Roche stated that the board of education understands Ms. Muñoz's desire to get her children into sports and that the board would have to discuss, look further into the matter, and get back to her.

**V. Presentations**

**A. Presentation of our Annual Audit by The Bonadio Group**

1. Alan Walther from The Bonadio Group noted that they are our external auditors and that they have completed our audit for the fiscal year ending June 30, 2023.
2. Alan Walther thanked Christopher Rayder and the school district staff for providing the necessary documentation for the audit. He noted that the audit is a collaborative effort and that they cannot audit what is not presented to them.
3. Alan Walther noted that there were no new accounting policies adopted by the school district during this time frame and no issues with access to accounting records.
4. Alan Walther summarized the auditor's report/opinion that the financial statements presented fairly and the financial position of Fort Edward Union Free School District, as of June 30, 2023, ended in accordance with accounting principles generally accepted in the United States of America.
5. Alan Walther noted that on the statement of net position as of June 30, 2023, the FEUFSD had a (\$4,883,970) deficit due to having to recognize other postemployment benefits. He further noted that this is on par with other schools as they all have to recognize other postemployment benefits, leading to a deficit.
6. Alan Walther then looked at the general fund and noted that the total assets were \$5.9 million, total liabilities were \$939,000 and a total fund balance of \$4,955,000. Of that fund balance, \$2.9 million was unassigned; this amount is subject to the NYS 4% limit and our district is in excess to the limit at 20% (this was a financial statement finding).
7. Alan Walther then looked at the revenues and expenditures. He noted that \$11,377,000 was budgeted and the actual revenue was \$11,816,000 which was favorable. He further noted that we had budgeted to expend \$11,780,000 and we actually expended \$11,164,000, with \$117,000 of encumbrances; this led to net favorable expenditure variance of \$498,000. Overall the school budgets to use \$402,000 of fund balance but



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grew the fund balance by \$651,000, leading to net favorable expenditure variance of \$937,000. Lastly he noted that with COVID aid, increased interest rates and inability to hire staff, many schools are seeing these favorable variances.

8. Alan Walther noted that the only financial statement finding was that the unassigned fund balance exceeded the limitation and we will need to write a corrective action plan to the state for this.
9. Alan Walther stated that they also audited the extraclassroom activities and their unmodified opinion will be issued on those financial statements as well.
10. Thomas Roche noted that it all seemed like good news. Alan Walther agreed and noted that the only finding being the excess unassigned fund balance is one that is common this year among school districts.
11. Richard DeMallie thanked Alan Walther for helping walk the district and new staff through the audit this year and last year, noting that the school district is in a different position this year as we were behind in the audit last year.

**B. NYSED State Testing Results = Erin Russo presented on data from BOCES Data Coordinator**

1. Numbers are hard to read because following data vertically is looking at it programmatically so is not following the same students. Unfortunately, looking at the cohort data is hard to read because our student population is transient and the percentage of students testing varies.
  - a) John Guglielmo would like to see if we could track the students that were here the entire time. He would also like to data from a comparable small school with potentially transient populations. Erin Russo will work on segregating the data to help compare “apples to apples”.
2. Erin Russo presented data on ELA percentage proficient 2017-2023 and Math percentage proficient 2017-2023
  - a) Thomas Roche said that he would like to see the separated data as it might explain why there is such a large gap even across the cohort data.
  - b) John Guglielmo asked Erin Russo if she felt that scores are declining from where students in the state were at, for instance 20 years ago, due to not reading physical books and having more technology. Erin Russo responded that these tests are different than they were that long ago, but that John posed a very good thought. She also noted that the abilities that students have now due to technology are different from those of the abilities that are being tested.
3. This data shows:
  - a) More participation is necessary to get a true picture
  - b) Need data analysis - have been doing this year with BOCES
  - c) Need to use iReady data as a more accurate measure
4. What we are doing:
  - a) All students in grades 3-8 who require Academic Intervention Services (AIS) are now receiving it.
  - b) AIS is being achieved via push-in and pull-out methods.
  - c) Benchmarking 3 times a year to track growth.



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- d) Paying more attention to testing modifications at grade 2 and beyond to ensure that our students with disabilities are having their needs met.
- e) Sending results home to inform parents of results to get buy-in.
- f) Data analysis - programmatic and cohort-wise

5.Data Review

- a) Look for multiple choice questions where less than 50% students answered correctly
- b) Pull up the question from NYSED
- c) Review the number of students who chose A, B, C, D
- d) Review how many students received credit for Constructed Response questions
- e) Look for patterns within standards, vocabulary/language used, type of questions, etc.

6.Moving forward

- a) Need to up the rigor for our high level students
- b) Need to up the rigor for our low level students
- c) Differentiated instruction
  - (1) Not all students learn the same or need the same type of lesson, classwork, homework, etc.
  - (2) Review the data to make sure we are targeting instruction in specific areas of need
  - (3) John Guglielmo asked if tweaking the instruction is really just teaching students “to the test” rather than for knowledge. Erin Russo responded that if many students are getting partial credit, they are understanding the general concept and tweaking the instruction can help ensure that more students are fully grasping the concepts since they are foundational information for their next grade level.
- d) Review Programs
  - (1) Review current ELA and Math programs along with the data to make sure we are filling any gaps
  - (2) Look for consistency amongst grade level
  - (3) Start vertical conversations to review expectations, create common language, etc.

7.Thomas Roche noted that many years ago, there were entities that advocated against students taking the test. He noted that it was because people believed that they would be graded on the results and that some believed that it wasn’t worth putting their child through the stress of taking the test. He further noted that the school and the board of education considered putting out educational information on why the tests were important. He further noted that this is the reason why the school began conversations about iReady, as it provided in-school, measurable data. He inquired if we needed this data or if the school would rely on other metrics. Erin Russo responded that both are necessary. She noted that this is how we get graded on our NYS school report card and lets us know who is mandated to get academic intervention services. She stated that having multiple measures help give us a fuller picture.



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8. Thomas Roche stated that, for the aforementioned reasons, the testing is important and he feels that the school should advocate for and put educational material in hopes to get more kids to take the test.
9. Audra Aul asked what our percentage of opt-outs was compared to other districts and Erin Russo responded that we did have a higher percentage of opt-outs as compared to the other thirty-one component schools.
10. John Guglielmo inquired if there were reasons given for opting out of the test. Erin Russo noted that the opt-out note did not require a reason to be given, but that many gave the reason that the anxiety of taking the test did not outweigh the benefits for parents. She further noted that for the opt-outs that she was given in advance, she called and tried to inquire and educate parents to hopefully convince them to reconsider. Unfortunately, many of the opt-out forms she received were given on the date of test.

**VI. Reports:**

**A. Board Committee Reports**

1. Budget, Finance and Audit Committee
  - a) Met tonight
2. Personnel, Grievance and Negotiations Committee
3. Curriculum and Instruction Committee
4. Policy Review Committee
5. Athletic Committee
6. Strategic Planning Committee
7. Health & Safety of Buildings & Grounds
8. Capital Project Committee
  - a) Met 10/23 = notes included in the BOE packet

**B. Superintendent Report**

1. Richard DeMallie read a letter from the Village of Fort Edward thanking the school district and board of education for providing transportation for the Recreation Department's field trips.
2. Richard DeMallie has a colleague pursuing a PhD who will be interviewing select students in Grades 11 and 12 regarding what they conceptualize as success and the purpose of school.
3. Vacancies
  - a) Staff vacancies = fully staffed but still looking for spanish teacher
  - b) Coach vacancies = need JV boys basketball, but have parents who may be interested
    - (1) Will need a special board meeting in the next 5-6 days to approve this.
  - c) Scoreboard and shot clock operators
    - (1) These positions are always needed. Any interested candidates should contact the district clerk, Keaysie Ferguson.
4. Thanked Audra, Sarah, Tim and Tom for their work at the board workshop last Monday and for gaining some traction on our mission, vision and core values. Richard DeMallie will be sending the board some "homework" on the topic they still need to get to.



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5. Thanked Christopher Rayder, Michele Sherwood and Charles Perkins in the Business Office for their work on the audit. He forth her noted that last year at this time, we were making state aid payments instead of receiving them and we will not be in that position this year.
6. Thanked the district clerk, Keaysie Ferguson, for quickly turning around the minutes for the special board of education meeting as they were required for the Adirondack League meeting to approve our spring mergers. He preemptively thanked her for the work she will be putting in to get out the minutes for tonight's meeting as they are required for our submission to the state to meet the November 15 deadline.
7. Capital project work = had meeting to begin discussion on electronic bussing
8. NYSERDA/TetraTech were here on Friday 11/11 to look at building efficiency
9. Rebranding = to get letterhead, logo, etc. all the same and market for capital project
  - a) Can incorporate as professional service in capital project = 96% aid
  - b) Richard DeMallie met with 3 different rebranding companies, will discuss further with the capital project committee
10. Senior Class Haunted House
  - a) They did a fantastic job
  - b) He met with them twice and was very happy with how well it was put together
  - c) He walked through and was scared a few times
11. Sports
  - a) Girls Varsity Volleyball = did a fantastic job and have come a long way since s few years ago when then only won one set all season
  - b) Boys football ended = congratulations to Gabriel Glass as he played very well and got to play every serving of the senior night game
  - c) Adirondack League approved our mergers but asked that we review our softball numbers as they believe we may be able to go in a different direction. Richard DeMallie will provide update on this via board update email and/or at the December meeting
12. Special Patrol Officer Randy McKeever started today. He thanked Frank Barbolla for all of his time spent at the school before Randy started.
13. Special Education Audit draft is on Richard DeMallie's desk but he has not had an opportunity to read it yet. Will be meeting with Mrs. Ulrich to review as a group on Friday 11/17 with Erin Russo and Joyce Long. Mrs. Ulrich will also provide findings to the board at the December meeting.
14. Special Education Investigation = Attorney D'Imperio wrapped up interview this week and Richard DeMallie hopes to hear from him prior to the Thanksgiving holiday
15. Space is limited with cheer, after school enrichment and basketball

**C. Building Principal Report**

1. Positivity Project = Erin Russo, Jessica Smatko and Marianne Stark went to a summit in Mechanicville and got to interact with other districts and the co-founder of positivity project. It was a great learning experience and was reassuring as many of the topics discussed are already things that we have implemented with the positivity project. Erin Russo noted that the highlight of the event was that while a lead presenter was discussing



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how they have been rolling out positivity project, the co-founder asked Erin Russo to explain what Fort Edward has been doing as he feels that we are “doing it right”.

The co-founder of the positivity project may be looking to work with Fort Edward and have us be a presenter at their conference in Savannah.

Principal’s Popcorn Party for the P2 winners of the month happened today, 11/13.

2. Select students attended a Leadership Conference at The Great Escape Lodge. Student Council members had the opportunity to be on the steering committee and help design the program
3. 8th Graders went to Saratoga CTE Works Conference to see opportunities at BOCES and work opportunities in the trades
4. Grades 3-6 Enrichment starts after Thanksgiving Break = Sportsmania, Board Games, Baking Buddies, etc.
5. Meet the Coaches Night was held today, 11/13. Went over code of conduct with parents and athletes and then had breakout sessions with coaches for sport specific information
6. Circus fundraiser for PARP made over \$500 and it was a good time
7. All County Music Festival was held in Granville 11/3-11/8
8. Chorus Concert = 12/12
9. Band Concert = 12/19
10. PK-6 Parent Teacher Conferences = 11/20 and 11/21; will be half days for students and parents have made appointments to come in and meet with teachers
11. Attendance
  - a) 93% overall since Day 1
  - b) All grades are currently 90% or better
  - c) 4th Grade = 97%
  - d) 1st Grade = 96%

**D. Pupil Services Report**

1. New regulations for Disciplinary Change in Placement (DCIP) to look at potential patterns of behavior in students with suspensions to determine if a manifestation meeting is necessary. The new regulation states that the student must remain in class until the manifestation meeting occurs. If no pattern of behavior is found, a Free Appropriate Public Education (FAPE) committee will meet to determine what services a student will receive while being disciplined. This new process has been discussed with elementary staff and will be presented to the high school staff at the next faculty meeting.
2. Secondary staff will receive targeted support from Jodi Facticeau-St. Gelais, BOCES representative for transition planning.
3. School Psychologist (.4) should be starting tomorrow.
4. January will begin annual reviews

**E. Building Maintenance Report**

1. Steve Neron noted that he is feeling better about the status of the building
2. Some of the plumbing issues have been addressed; Steve presented picture representation of the deterioration of the pipes that had been removed
3. Working with Christopher Rayder and the business office to monitor expenditures to ensure that he stays within budget



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4. Working on making rooms comfortable by trying to regulate the heat
5. Working on fixing any immediate issues that he finds to ensure the safety of the building
6. Working on putting together an SDS Manual
7. Clogged pipes remain an issue. Often, Steve Neron is finding that if he cannot get heat in a room, the pipe is clogged and needs to be backflushed.

**VII. Discussion Items**

- A. SPO Contract Amendment = Richard DeMallie stated that the total cost of the contract is \$37,100, to be paid in 8 monthly installments. It was originally calculated to be \$3,710/month, but \$37,100 divided by 8 months is actually \$4,637.50/month. No change to the total of the contract occurred; this mathematical error on the contract was amended.

**VIII. Consent Agenda**

*Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, it is moved to an appropriate place on the agenda.*

- A. Approve the minutes for the Board Meeting held October 10, 2023.
  - B. Approve the minutes for the Special Board Meeting held November 6, 2023.
  - C. Approve the minutes for the Capital Project Committee Meeting held October 23, 2023.
  - D. Approve the Treasurer Reports for October as included in the Board packets.
  - E. Approve the Budget Transfers for October as included in the Board packets.
  - F. Approve the Warrants and Claims for October as included in the Board packets.
  - G. Approve the CSE/CPSE Recommendations for October as included in the Board packets
- Motion made by John Guglielmo, seconded by Ella Collins to approve items A-G. Motion carried 6-0.

**IX. Action:**

- A. Motion made by Sarah Buschynski, seconded by John Guglielmo to accept the generous donation from Irving Tissue in the amount of \$13,000 for the After School Enrichment Program. The Board of Education thanked Irving Tissue for their continued support. Richard DeMallie noted that Irving Tissue committed to this donation for three years and that this is the second year. Motion carried 6-0.
- B. Motion made by John Guglielmo, seconded by Timothy Clark to approve the independent audit reports, for the fiscal year ending June 30, 2023, as presented by The Bonadio Group. Motion carried 6-0.

Motion made by Ella Collins, seconded by John Guglielmo to approve items C and D. Motion carried 6-0.

- C. Approve the Independent Audit 2023 Corrective Action Plan.
- D. Approve the Independent Audit 2023 ECAF Corrective Action Plan.





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- E. Motion made by Timothy Clark, seconded by John Guglielmo to approve the dissolution of the Curriculum and Instruction Committee:  
**RESOLVED** that the current, standing, Curriculum and Instruction Committee shall be, and is hereby dissolved.

**RESOLVED FURTHER THAT** the existing members of the committee be and is hereby relieved from their duties of the committee.

Motion carried 6-0.

- F. Motion made by Ella Collins, seconded by Timothy Clark to approve the dissolution of the Strategic Planning Committee:

**RESOLVED** that the current, standing, Strategic Planning Committee shall be, and is hereby dissolved.

**RESOLVED FURTHER THAT** the existing members of the committee be and is hereby relieved from their duties of the committee.

Motion carried 6-0.

- G. Motion made by John Guglielmo, seconded by Audra Aul to approve the dissolution of the Health & Safety of Buildings & Grounds Committee:

**RESOLVED** that the current, standing, Health & Safety of Buildings & Grounds Committee shall be, and is hereby dissolved.

**RESOLVED FURTHER THAT** the existing members of the committee be and is hereby relieved from their duties of the committee.

Thomas Roche noted that the board of education still cares deeply about the health and safety of the building, but that they are confident in Steve Neron's reporting and do not feel that a committee is necessary due to having this monthly report.

Motion carried 6-0.

- H. Motion made by Ella Collins, seconded by Timothy Clark to approve the following resolution:

**RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY  
PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY**

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, Fort Edward Union Free School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified



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below.

**NOW THEREFORE, BE IT RESOLVED**, that this Board hereby determines that it is in the interests of the Fort Edward Union Free School District to participate in the NYSMEC, and authorizes and directs Superintendent to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.0845 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Motion carried 6-0.

- I. Motion made by Audra Aul, seconded by John Guglielmo to approve the following resolution:

**RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY  
PURCHASING SERVICE (NYSMEC) FOR NATURAL GAS**

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, Fort Edward Union Free School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy . Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

**NOW THEREFORE, BE IT RESOLVED**, that this Board hereby determines that it is in the



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interests of the Fort Edward Union Free School District to participate in the NYSMEC, and authorizes and directs Superintendent to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$.656 cents per therm for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Motion carried 6-0.

- J. Motion made by John Guglielmo, seconded by Audra Aul to approve the following resolution:  
**RESOLUTION** to approve the expenditure of funds as follows:  
Mitch Suprenant, former employee with over twenty years of service with the District, shall be entitled to retroactive compensation, based on hours actually worked between July 1, 2021 and January 27, 2023, in the amount of \$846.65.  
Timothy Clark expressed legal concerns regarding the resolution.  
Thomas Roche requested a motion to table the resolution as he felt that the discussion should be held in executive session.  
Motion made by John Guglielmo, seconded by Audra Aul to table item J for after executive session. Motion to table carried 6-0.
- K. Motion made by Ella Collins, seconded by John Guglielmo to approve the disposal of the fixed assets as listed in the board packets. Motion carried 6-0.
- L. Motion made by John Guglielmo, seconded by Audra Aul to approve the contract for NYSSBA service from November 1, 2023 to June 30, 2024. Motion carried 6-0.
- M. Motion made by Timothy Clark, seconded by Sarah Buschynski to approve the contract for BoardDocs LT service from December 1, 2023 to June 30, 2024. Motion carried 6-0.

**X. Designation of Committee Members** (due to new board members; 3 maximum)

Bold font indicates chairperson

\* indicates alternate member

A. Budget, Finance and Audit Committee

1. New Members: **Ella Collins**, Thomas Roche, \*Taylor Boucher

B. Policy Review Committee



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- 1.New Members: Timothy Clark, Ella Collins, Audra Aul, \*Thomas Roche
- C. Athletic Committee
  - 1.New Members: **John Guglielmo**, Taylor Boucher, Audra Aul, \*Sarah Buschynski
- D. Personnel,Grievance and Negotiations Committee
  - 1.New Members: **Thomas Roche**, Ella Collins, John Guglielmo, \*Audra Aul
- E. Capital Project Committee
  - 1.New Members: **John Guglielmo**, Timothy Clark, Sarah Buschynski, \*Thomas Roche

**XI. Personnel**

- A. Motion made by John Guglielmo, seconded by Timothy Clark to accept the letter of resignation from Hunter Stratton, as Boys Varsity Basketball Coach, effective November 8, 2023. Motion carried 6-0.
- B. Motion made by John Guglielmo, seconded by Sarah Buschynski to accept the letter of resignation from Kyle Callanan, as Boys JV Basketball Coach, effective November 8, 2023. Motion carried 6-0.
- C. Motion made by Timothy Clark, seconded by Sarah Buschynski to approve the change in title for Isabell Salazar, from Teacher Aide to Teaching Assistant, effective November 7, 2023, at a rate of pay of \$16.79 per hour, as per the FESS contract. Thomas Roche noted that sometimes the agenda reflects that an individual is hired “pending certification”. He further requested that when changes like this occur that the agenda reflects that the individual has met the certification requirements, etc. Motion carried 6-0.

**XII. Coaching**

- A. Motion made by Sarah Buschynski, seconded by John Guglielmo to approve the appointment of Matthew Stevens, as Boys Varsity Basketball Coach, effective November 13, 2023, at a rate of \$4925 (Scale A, Year 3), as per the FETA Contract. Motion carried 6-0.

**XIII. Second Public Comment Period - None**

**XIV. Executive Session**

Motion made by John Guglielmo, seconded by Ella Collins to enter into Executive Session at 8:16pm. Thomas Roche stated that Board of Education Members and other individuals invited into executive session are reminded that all matters discussed during executive session must be kept in strict confidence. Motion carried 6-0.

**XV. Return to Public Session**

Motion made by Timothy Clark, seconded by John Guglielmo to return to Public Session at 8:40pm. Motion carried 6-0.

**XVI. Tabled Items**

Motion made by John Guglielmo, seconded by Audra Aul to approve the tabled resolution: **RESOLUTION** to approve the expenditure of funds as follows:

Mitch Suprenant, former employee with over twenty years of service with the District, shall be



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entitled to retroactive compensation, based on hours actually worked between July 1, 2021 and January 27, 2023, in the amount of \$846.65.

Motion carried 5-1.

**XVII. Adjournment**

Motion made by Sarah Buschynski, seconded by Ella Collins to adjourn the meeting at 8:47pm.

Motion carried 6-0.